



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SRI KRISHNA DUTT ACADEMY

**PLOT NO- 2D/HS-1 VRINDAVAN YOJNA RAEBARELI ROAD
226025**

www.skdacademy.co.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sri Krishna Dutt Academy is one of the best self finance colleges in Lucknow. It was established in 2016 with the aim of providing skill based quality education. Sri Krishna Dutt Academy Degree College, founded in 2016, stands as a beacon of education and enlightenment in its community. From its inception, the institution has been committed to fostering academic excellence, character development, and holistic growth among its students.

Established with a vision to provide quality higher education, Sri Krishna Dutt Academy Degree College began its journey by offering Bachelor of Education (B.Ed.) and Bachelor of Commerce (B.Com.) programs in 2017. These initial offerings laid the foundation for a comprehensive educational experience, blending theoretical knowledge with practical insights to prepare students for the challenges of the modern world.

In 2018, the institution expanded its academic horizons by introducing Bachelor of Science (B.Sc.) programs, enriching its curriculum and providing students with further opportunities for specialization and exploration in the fields of science and technology.

Driven by a dedicated faculty, state-of-the-art infrastructure, and a commitment to innovation, Sri Krishna Dutt Academy Degree College continues to evolve, striving for academic excellence and contributing to the intellectual and socio-economic development of its students and the society at large. With a focus on nurturing talent, fostering critical thinking, and instilling ethical values, the college remains steadfast in its mission to empower individuals and shape future leaders.

Vision

To nurture life-long learners and global thinkers to become responsible citizens with leadership qualities and universal values.

Mission

1. To provide quality education, creating values, respectful and inclusive environment that builds a foundation for life-long learning.
2. To provide intellectual and moral leadership by igniting the minds of learners to realize their potential and make positive contributions leading to prosperity of the society and the nation at large.
3. To strengthen the academic environment through high quality and creative instruction at the college levels.
4. To generate new knowledge for dealing with the immediate and long-range needs of society by adopting measures of self-evaluation, accountability and innovations.
5. To inculcate the sense of responsibility, the spirit of social service and communal harmony particularly among the students and the society.
6. To progress as a multidisciplinary educational institution to become the leader at regional level and achieve distinction at national level

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- Well connected with the public transportation
- Congenial academic ambience and a green campus ensuring an excellent work culture.
- Excellent Infrastructural Facilities with adoption of modern technology and ICT by all faculties
- Initiatives have been taken to develop a variety of skills development and Add-on/value added courses catering to the requirement of Stake holders.
- Good percentage of student attendance in the classrooms.
- Implementation of e-governance in different areas of management
- Computer training courses that provide opportunity for soft skill development of students.
- Continuous Internal Assessment with several class tests and regular feedback ensures academic excellence is maintained.
- Various social service and community work in collaboration with different NGOs.
- Well-equipped Smart Class room, Virtual Classroom, large A.C.Auditorium, Science Lab facilities
- Open stage for conduction of various programmes. Class rooms are Airy and well ventilated
- Installation of Solar lights saving energy and ensuring sustainable energy use.
- Student centric learning activities such as Student Seminars , Debate, PowerPoint presentation, quizzes etc. to enhance the learning and knowledge base of the students
- Commitment and dedication among all the stake holders to inculcate progressive ideas with human values.
- Efficient and helpful administrative staff aided by student friendly management
- Ample scope of sports and games with a gymnasium as well as ‘Yoga Centre’.
- MOU signed with various institutions for promoting student and faculty exchange.
- Free internet access facilities under Wi-Fi zone for all stakeholders.
- Placement drive for students of all the courses.
- Majority of the teachers are highly qualified, government appointed people and there are other supporting staff to do the teaching process, mentoring and guiding.
- Extra care is given to sports, extra-curricular and co-curricular activities.
- Rank holders have been produced by the Institution
- Various Committees to take care of the needs of the students
- Core human values are incorporated in the teaching methodology
- ICT enabled teaching in some of the classrooms.
- An active IQAC Cell that monitors the progress of the Institution
- Government supported NSS programme
- Periodic field visits and social awareness campaigns
- Practical Yoga classes for the students offered periodically.

Institutional Weakness

Institutional Weakness

- Absence of hostel facilities
- Sports facilities need to be further upgraded

- Research facilities in the institution need to be enhanced.
- Less number of courses

Institutional Opportunity

Institutional Opportunities

- Employment Opportunities
- Access to Academic Facilities
- MoU with industry partners and academic as well as NGOs.
- Possibility of generation and utilization of more solar energy in the campus.
- Possibility of introducing more Diploma/Certificate programmes.
- Possibility of creating e-content by teachers.
- Strengthening of remedial/tutorial classes to improve results at UG level.
- Possibility of creating e-content by teachers.
- Opportunities to conduct more UG and PG courses through self-financing.
- Strengthening of remedial/tutorial classes to improve results at UG level.

Institutional Challenge

Institutional challenge

1. To establish academic collaborations with reputed institutions or industries.
2. Youth is not much interested in academic courses.
3. Due to after affects od Pandemic, students are not interested in attending the offline classes.
4. Lack of employment opportunites with in the city.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

I. Curricular Aspects

Sri Krishna Dutt Academy has adopted all the core values espoused by NAAC in its curricular design and development.

The core values integrate national development, global competency, value systems, use of modern technology and quest for excellence as reflected in the POs, PSOs and COs.

Curriculum Design and Development

The courses and syllabi of different programmes of the Institution are developed and evaluated at different levels by IQAC and eminent academicians and alumni.

The Institution offered 3 UG

Academic Flexibility

Under the CBCS , academic flexibility is ensured by offering multifarious electives covering fundamental and applied courses to acquaint students with advancements in diverse disciplines

Curriculum Enrichment

The curriculum of different programmes are a combination of fundamentals, current and advanced trends in science, technology and humanities aimed at holistic and multi-disciplinary approach.

During the assessment period, Sri Krishna Dutt Academy offered 25 value added courses with a total participation of 100 % of students.

Several courses are interdisciplinary and technology-driven inculcating personality and skill development.

Curricula

Students are enriched with blended and project based education. Almost 94 % of the students are exposed to internships and field projects.

Feedback System

The Institution has a structured online feedback process, covering all the stakeholders, namely students, faculty, employers, parents and alumni.

The feedback obtained is analysed every semester and action is taken for improvement and revision of curricula and syllabi.

High priority is given for curriculum development and enrichment, and Sri Krishna Dutt Academy has succeeded in placing and providing higher education opportunity for its students.

Teaching-learning and Evaluation

II- Teaching, Learning and Evaluation

Teaching and Learning is the highlight of Sri Krishna Dutt Academy and its efforts to serve students of diverse backgrounds and capabilities are depicted hereunder.

Faculty members with experience, required qualification and diversity are the academic strength and research asset of Sri Krishna Dutt Academy. There are 18+1 faculty members constituting an STR of 5:1 and 8 have Ph.D. degree.

On an average, 15 students are assigned to a faculty mentor.

Experiential learning is exemplified by internship

All the classrooms are equipped with smart boards or projectors

Access to laboratories and libraries of other reputed institutions enable effective teaching and learning.

Group Discussion, Concept and Mind mapping, Brainstorming and Role-Play are some practices adopted for participative and project-based learning.

The Course Articulation Matrix ensures that the Vision and Mission are realized through the attainment of learning outcomes, aligning curriculum, teaching and assessment.

Grievances related to internal assessments are addressed within 7 days, while those concerning external examinations are resolved within 15 days.

- If unresolved, students approach the Examination Cell Convener, then the In-charge if needed.
- Unresolved issues can be escalated to the principal, who appoints a committee for investigation and decision-making.
- Students can request re-evaluation or recounting of answer scripts for theoretical courses by paying the required fee through the Principal.
- The University conducts re-evaluation by subject matter experts. If no change occurs, original grades stand.

Certificates are accessible through NAD-Digilocker.

The initiatives taken in TLP have resulted in 98.54% pass percentage.

Research, Innovations and Extension

III- Research, Innovations and Extension

Sri Krishna Dutt Academy with its focus on socially relevant research equipped with technical expertise has consistently been on a growth trajectory.

Different NGOs and IQAC along with different cells/ committees like women cell etc organised 40 community-centred extension activities and bagged 10 awards

Infrastructure and Learning Resources

Sri Krishna Dutt Academy has an excellent infrastructure and advanced learning resources to cater to efficient teaching-learning process, cultural and sport activities. The Institution commands vast ICT resources; the ICT enabled lecture halls purvey a learner-friendly ambience and foster an authentically interactive pedagogy.

3 laboratories and workshops with cutting-edge technologies and professionally trained technical staff are available for practical and observational learning.

Sri Krishna Dutt Academy has an excellent centralised computing Facility-Computer Technology Centre-providing network, computing and educational services.

Edunext Library Management Software is a comprehensive solution designed specifically for educational institutions to manage their libraries efficiently.

Learning Resources

E-journals:

- **Delnet (membership)**
- **Google scholar (free)**
- **DOAJ (Directory of Open Access Journals)**
- **MDPI**
- **Research gate**

For E-thesis:

- **Delnet (membership)**
- **shodhgangotri**
- **EGyankosh**

For E-Magazine following Links are used:

<https://freemagazinespdf.com/>

<https://freemagazines.top/>

Usage of library by teachers and students (footfall data):

Number of physical users accessing library (Library Register): **19296 (2022-2023)**

S.no	Year	Amount
1	2018-19	285536
2	2019-20	104428

3	2020-21	120418
4	2021-22	94873
5	2022-23	62075

An air-conditioned Central Library is available with

Sports and Physical fitness facilities are available with latest equipments

The green and biodiversity-rich campus of the Institution has sustainable energy conservation facilities solar-power plant, LED lights, vermi-compost unit, waste paper recycling unit.

Student Support and Progression

Student Support and Progression

Sri Krishna Dutt Academy provides a student-centric and student-driven ecosystem aiming at the educational career of each student and their welfare on campus. Towards that, Sri Krishna Dutt Academy has established skill development programmes leading to competitive examinations, placement and higher education, opportunities for extra-curricular activities, industrial exposure, alumni engagement, and value inculcation to groom students to be responsible citizens.

The grants and scholarship provided by the state government have benefited almost 43.21% of the students

The Centre for Training and Placement caters to skill development, placement, higher education and organises competitive examinations. The average percentage of students benefitted by career counselling and guidance for competitive examinations is 48.15%. An average of 63.1% of students are placed and progressed to higher studies

Online/offline redressal mechanism is available for the students to report grievances, such as ragging, academic and residence-related issues including sexual harassment.

Sri Krishna Dutt Academy provides facilities for indoor and outdoor games, and the star facilities

Alumni Association has been registered this year.

Governance, Leadership and Management

VI- Governance, Leadership and Management

Sri Krishna Dutt Academy in its vision and mission statements clearly articulates its commitment for academic excellence, and value inculcation.

Sri Krishna Dutt Academy organizes visits to care homes as a part of extension activity for students, who are motivated to develop devices and products to address healthcare issues.

Sri Krishna Dutt Academy follows a decentralized system of management wherein the Incharges and members of IQAC take care of the quality concerns of the college.

The implementation of curricula is developed jointly by the programme incharges, Principal and IQAC members

As part of e-Governance, campus is paper-free and administrative, financial and academic matters align with Digital India Initiative.

The performance appraisal policy streamlines annual assessment of faculty and their assessment promotion. API indices and experience as per UGC norms are the criteria for promotion.

Professional development and administrative training programmes were conducted.

Sri Krishna Dutt Academy has a vibrant IQAC with a senior professor as Director and faculty coordinators. An IQAC advisory committee is constituted as per UGC norms. All quality initiatives are audited by IQAC.

The finance section is headed by a chartered accountant. Internal and external audits as per statutes are conducted and placed before finance committee.

Institutional Values and Best Practices

VII- Institutional Values and Best Practices

Sri Krishna Dutt Academy engages students in a host of activities to sensitize them to constitutional obligations, gender equity, environment consciousness and harmony. Focus on waste management, water and energy conservation ensures an eco-friendly environment. Supporting facilities provided for the physically challenged facilitate a barrier-free environment.

Gender Equity Measures

Gender specific courses and webinars on women empowerment

Awareness on health and hygiene

Well protected halls of residence and special care rooms for women

Sexual Harassment Prevention Cell and Women Cell

Green Campus Initiatives

Pollution free campus

Paper recycling and vermicomposting units

Solar Energy

rainwater harvesting structures

Energy, Environment and Green audit by external experts.

Disabled-Friendly Campus

1 lift, ramps and disabled-friendly restrooms

Many programmes were organized to sensitize students on national initiatives, Swachh Bharat, Swachhata Pakhwada, vigilance awareness and road safety

4. National Days, birth anniversaries of national leaders, regional festivals and events of global significance celebrated

Best Practices

Skill and Talent Enhancement Programmes (STEPS)

LEARNER-CENTRIC EDUCATION

Institution Distinctiveness

Environmental Protection

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI KRISHNA DUTT ACADEMY
Address	PLOT NO- 2D/HS-1 VRINDAVAN YOJNA RAEBARELI ROAD
City	Lucknow
State	Uttar pradesh
Pin	226025
Website	www.skdacademy.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	NISHTHA SHUKLA	0522-7080469333	7080469333	-	info@skdacademy. co.in
Associate Professor	ANSHUL PANT	-	9838817237	-	tripathiskd@gmail. com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Uttar pradesh	University of Lucknow	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	29-04-2024	24	Permanent Recognition

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PLOT NO- 2D/HS-1 VRINDAVAN YOJNA RAEBARELI ROAD	Urban	1.235527	5400

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,	36	Intermediate	English,Hindi	60	18
UG	BEd,Education,	24	Graduation	English,Hindi	50	47
UG	BSc,Science,	36	Intermediate	English,Hindi	60	17

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				18			
Recruited	0	0	0	0	1	0	0	1	12	6	0	18
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	6	6	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	2	3	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	4	3	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	3	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	27	0	0	0	27
	Female	56	0	0	0	56
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	8	3	3	3
	Female	6	4	9	7
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	1
	Others	0	0	0	0
OBC	Male	5	12	7	12
	Female	15	13	29	21
	Others	0	0	0	0
General	Male	19	17	23	15
	Female	44	30	32	53
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		97	79	103	112

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by our college. A discussion among the faculty members has been initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. The College is affiliated to University of Lucknow, Lucknow where in Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives and College started offering these electives to students. In order to provide the holistic academic</p>
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growth among students, Inter-disciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the institution. All the courses offered by College are Choice Based Credit System (CBCS). Few of (them also include value based and environment-based subjects like professional Ethics, Environmental studies, principles of Management, project management etc. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments and MOOC through SWAYAM. It can be said that the college is proactively working towards implementation of the suggestions given in the NEP Guidelines. College has 3 courses namely B.Sc., B. Com and B.Ed., All the students are free to interact with each other. To make education more experiential, holistic, integrated, inquiry-driven, learner-centered, and flexible the co-curricular activities are conducted involving all the students of different disciplines. There are some value added and certificate courses like spoken and communicative English, Basics of ICT, Yoga and Meditation, etc. these courses are open for all the disciplines. The classes of these courses are conducted on regular basis and the students of different disciplines can get enrolled for it.

2. Academic bank of credits (ABC):

Our College preparedness in implementation of Academic Bank of Credits conforms to the guidelines of the affiliated university, University of Lucknow, Lucknow. University of Lucknow, Lucknow being state university is an official member of the National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. From 2023 onwards, University of Lucknow, Lucknow is in the process of uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform through its affiliated colleges. The National Academic Bank of Credits (ABC) portal has now been integrated into the NAD portal <https://nad.digitallocker.gov.in> platform and is currently live from academic year 2023 onwards. University of Lucknow, Lucknow follows a choice-based credit system (CBCS) for all its programmes and is now in the process to pass a resolution related to the ABC in the Academic

Council. The Academic Bank of Credits facility introduced by the Government of India in NEP 2020 will digitally store the academic credits earned by the students of various higher education institutes across the country. Academic Bank of Credits id created by students' will enable their academic credit calculated on the basis of their class response, assignments, internal and external assessment to be stored online. It is just like bank for academic purposes with students as account holders to whom, the ABC shall provide a variety of services including credit verification, credit accumulation, credit transfer/redemption and Degree authentication. It aims to fulfil the students' inquisitiveness for knowledge and education by providing a system where students can choose their own learning path to attain a Degree/ Diploma/PG-diploma etc., working on the principle of multiple entry and exit as well as at anytime, anywhere, and any at any level of learning. The State Government of Uttar Pradesh has also recognized ABC as a foundation for implementation of multi-disciplinary Education, enabling an ecosystem which offers more flexible career choices to students. College has been informed by the university about the necessary action regarding an implementation of ABC. We have a dedicated team of faculty members, entrusted with the responsibility of implementation of NEP who from time to time attends workshops and training programs organized by the affiliating University, UGC and Higher Education Dept. and Government of U.P. With their guidance and support, class teachers have not only made students of all the years enrolled in various programs aware of the importance of ABC and its registration process but also extended all the support for opening accounts in Digi locker and ABC to understand the provisions of NEP so that same can be communicated and explained to the students and teachers for making implementation process simple and effective.

3. Skill development:

In an increasingly dynamic environment, we strive to develop the new generation students to live purposeful life with positivity and confidence. To instil human values, the college curriculum aims to provide value based education as to promote students' overall development along with building students character by conducting various activities

from time to time. We follow the systems of Teaching Projects based Assignments, Quizzes, Debates and Literary Write-ups. Students of B.Sc., B.Com and B.Ed. actively participate in all these activities. In-house seminars are regularly organized. Distinguished Guest-Speakers are invited from different walks of profession to deliver the lectures so as to keep the faculty and staff updated about world arena in different fields. To strengthen students' skills various training programs on Tally, GST, Life skills, etc. are also organized. Moreover, NEP has opened huge learning opportunities by integration of vocational education with general education. In line with this, our college took an initiative of developing the curriculum of value added courses such as – Basics of Computers, nutrition and wellness, Life skill and personality development, personal financial planning, E- Commerce, customer service skills etc. The IQAC cell actively participates to strengthen technical, vocational, soft skills of the students. The college has an established placement cell which actively participates to strengthen the current trends required in industry, Campus Recruitment Training (CRT) etc. The college is already conducting the skill courses as designed by affiliating university from Semester III to VI in various programs. Also, under the employability enhancement program for student in skill courses, the college has already been running courses such as soft skill development etc,

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

The college aims at developing students as socially and globally responsible members of the society who will be able to contribute towards national and international development, transmitting the deep-rooted Indian values to the rest of the world through knowledge, wisdom and technological excellence. The college offers B.Sc., B.Com, and B.Ed. are taught bilingually. College also organizes various cultural events and celebrates indigenous and national festivals to make the students aware of our rich pride and cultural heritage, experience, vivid emotions, bring them happiness and create memories. It celebrated 75th Azaadi Ka Amrit Mahotsav with great zeal and patriotism using both online and offline mode.

5. Focus on Outcome based education (OBE):

The college fulfils the objectives and achieves the target as per the structural curriculum provided by the University of Lucknow, Lucknow through OBE. The

college transforms its curriculum by adopting teaching to learning; skills to thinking; content to process; and teacher instruction to student demonstration-based practices in line with OBE. It conducts various classroom, co-curricular and extension activities, assigns projects, and organizes collaborative training /workshops and other value-added programs. The college has the advantage of successfully implementing the flexible learning based on NEP. It provides new forms of learning resources, regularly assesses students' performance and maintains continuous monitoring system of all the learning process. The institution, being affiliated with University of Lucknow, Lucknow follows the guidelines as and when directed where in variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project-based learning field work, technology enabled learning internship and apprenticeship is already suggested and the college is implementing it wherever possible. All the programmes are offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global requirements. Course outcome of every subject well defined in the curriculum itself by University of Lucknow, Lucknow. The College has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes from 2018-19 onwards. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, skill development so those students contribute proactively to economic, environmental and social wellbeing of the nation. The College prepares students to acquire a positive attitude and other qualities which will lead to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students.

6. Distance education/online education:

During the pandemic online classes were conducted very effectively by all faculties in all the programs. Subject-wise e-content/ video lectures were prepared by the faculties and virtual classrooms were made which were accessible to all the student of the college. Creation of digital library and use of technological tools such as online quizzes, video conferencing classroom technologies, virtual labs, electronic white board, etc. for teaching learning activities enabled the faculty to leverage technology to achieve new levels of teaching learning opportunities. It also facilitated teachers to improve their instruction methods and personalize learning. So, the institution is well prepared in the ODL mode. And thus, the facilitation of vocational courses through such mode has been implemented from the current session. The institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes likewise app, Google Class rooms, WhatsApp etc. the whole college campus is Wi-Fi enabled with LCD Projectors/ smart TVs installed in each classroom and hence no hindrance /obstacle in online education. Post-pandemic, the online learning experience has been adopted by the faculty and students to full advantage of flexible blended mode of teaching learning for few months. The faculty members also prepared themselves by getting trained for using various MOOCs and other online platform for online teaching learning through FDP and workshops during lockdown period. During COVID-19 pandemic various programs, meetings, seminars for students were also organized by institute via online platform conducting conferences and meetings. During the COVID-19 Pandemic online classes were conducted by all faculties. Both teachers and students were given training to use online teaching technology/platforms. Assessments were conducted online. The college has all the required infrastructure and resources to offer distance education and online education. We are exploring all possibilities to start distance education with universities like Rajshri Tondon Open University etc. The college is also using innovative pedagogy methods and techniques like Blended learning and Smartboards/e-Learning to provide augmented multidisciplinary learning experiences to our students. Most of the classrooms have projectors and

Smartboards are installed in dedicated classrooms.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes. It was set up in 2021. An electoral literacy club provides a means of involving students in engaging activities and practical experiences that raise awareness of their rights as voters and familiarize them with the registration and voting processes.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, the students' co-ordinator and coordinating faculty members are appointed by the college. Yes, the ELCs are also functional as per the rules set by the University. Yes, the ELCs are functional Sr. No Year Faculty Coordinator Student Coordinator 1 2021-22 Dr. Anshul Pant Ms. Anita Singh 2 2022-23 Dr. Manjari Shukla Mr. Beer Bahadur The ELC organizes constitutional events such as constitutional day, youth day, voter awareness programs, legal awareness programs, and voter registration drives to promote the values, rights, obligations, and responsibilities of citizens in order to sensitize students and staff. Every year on November 26, the Constitution Day is celebrated, during which all students and staff members accept a commitment. 25th January is also celebrated as National Voter's Day. The college runs voter awareness campaigns through the Electoral Literacy Club (ELC). The college gives a special address about the significance of voting and how it supports the constitutional rights guaranteed by the ELC. Strong legislation, which is achieved by choosing the right person in the right place, is essential for democracy to succeed. The objectives to conduct these programmes is as follows:</p> <ul style="list-style-type: none">• To raise interest and awareness among teachers and students by holding camps and awareness-raising events.• To impart knowledge about voter registration, the election process, and other topics to the targeted demographics.• The purpose of this is to educate the targeted audiences with electronic voting machines (EVMs) and educate them on the reliability and integrity of the voting process.• To guarantee that those who are uninformed of the importance of voting use their right to vote in a self-assured, comfortable, and morally upright manner.• To assist eligible members who haven't registered to vote in

	<p>the process of registering to vote. • The aim is to foster a voting culture that prioritizes educated and ethical voting, adhering to the principles of “Every Vote Counts” and “No Voter to be Left Behind.”</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The following are the initiatives undertaken by the ELC of the institution. 1. Voter Registration camp for the eligible students in the campus. 2. Voter awareness camp conducted at various places in Lucknow district. 3. Voter awareness camp conducted for disabled persons & senior citizen at nearby villages. 4. Voter awareness guest lectures conducted for in-house students. 5. Right to Vote – Pledge 6. Right to Vote-Awareness in the institution and in nearby villages 7. Right to Vote Drawing Competition to School students 8. Right to Vote Poster Competition to College students 9. Special Camp for Voters inclusion and correction 10. Special Camp for EVM and integrity of the electoral process 11. Promotion of Ethical Voting The Institute conducts a number of activities to create sensitization of students and employees by conducting constitutional activities like constitutional day, youth day, voter’s awareness program, legal awareness program and voter’s registration drive for adopting the values, rights, duties and responsibilities of citizens. The constitutional day on 26th November has been conducted every year and a pledge is taken by all students and staff members. The college has an Electoral Literacy Club (ELC) in which the institute conducts voter awareness programs. The Institute conducts a special speech on the importance of the value of casting the vote and how it helps in protecting the constitutional obligations under the ELC. The success of democracy depends upon strong legislation by electing right person for right place to give importance to constitutional values protecting social justice of the citizens in this connection SVEEP (Systematic Voters' Education and Electoral Participation) program was organized in our Institute to create awareness about the value of vote among the students.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Through awareness campaigns, people who are older than 18 are encouraged to register to vote. ELC Activity 1. Voter Awareness Program-01/12/2022 2. Constitution Day- 26/11/2022 3. Constitution Day-26/11/2021 Banners and pamphlets were prepared by the students to ignite the spirit of</p>

	<p>citizenship and value of each vote for making nation strong. These means did contain the democratic values of the nation India. Such things make people knowledgeable in political, social, and economic field whatever education level they have. These measures taken by the students can bring drastic changes in the upliftment of the society. For survey purpose, regarding their eligibility for voting, some members of ELC board had been to some downtrodden areas, slum areas where people are illiterate. Such constructive work by the ELC board did pay in Awareness programme and thus nation building,</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Yes, the College appoints the student coordinator and the faculty members who coordinate, and the ELCs are operational since 2021. For this purpose, the ELC Members did a drive in college campus to enlist the students who are yet to be enrolled for the voting. These members took initiatives to get their voting slip if they are local students and for the students who are outsiders they encouraged them to get their names enrolled in their respective constituency where they have to cast their vote. There members, with all verve and enthusiasm and their helping hand for such services of the society to serve the nation best. Such small efforts can bring huge changes in the society and nation as large which make the nation strong and powerful.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
95	112	103	79	97

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	18	18

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
45.58	23.17	15.51	22.6	43.31

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sri Krishna Dutt Academy is an affiliated college of University of Lucknow thus it follows syllabus prescribed by the same and ensures effective curriculum delivery. The academic council takes up this responsibility as well as plans curriculum enhancement programmes via a well-structured academic calendar and co-curricular activity calendar. The workload is prepared by the In Charges of every department, and papers and other responsibilities are allocated to the faculty, following which a lesson plan is prepared and number of lectures are allocated on particular topics. The Time-Table Committee of the College operates at the departmental and faculty level. The progress of the syllabus coverage and course delivery is monitored by the faculty after every month. Departmental time table is prepared by the concerned department based on the master time table and uploaded to the college website. Incharges of the concerned programme keep an eye on the implementation of the entire plan by holding departmental meetings at regular intervals, thereby reviewing the progress in implementation of the curriculum. The college has implemented the Choice Based Credit System (CBCS) as adopted by University of Lucknow. Also, various certificate courses and skill development programs are also conducted to enhance students' academic performance.

1. PROSPECTUS

The college publishes a prospectus annually to inform students about the programs and courses offered by the college. The syllabus for all the courses is uploaded on the college website.

2. ACADEMIC CALENDAR

The college prepares an academic calendar for each course for every semester in collaboration with IQAC to ensure the efficient implementation of the curriculum set by the University.

3. DEPARTMENTAL MEETINGS

At the beginning of each academic year, all faculty members of every department hold meetings under the guidance of the Principal. The faculty members prepare and submit their teaching plans, time-table and academic calendar based on the policies and mission and vision of the college.

4. TEACHING PLANS

The teaching plan is prepared by all the teachers to ensure that the syllabus is completed within the allotted time. In the teaching plans, the methodology is also mentioned. As the college is well equipped

with necessary infrastructure including computer lab, Wi-Fi, internet, language lab, classrooms and LCD projectors and smart classes to support technology-enabled teaching and learning.

5. LIBRARY FACILITIES

The institute's library features an extensive collection of resources that are easily accessible to all. It provides a wide range of journals, e-journals, book bank and other services to faculty and students.

6. CONTINUOUS INTERNAL EVALUATION SYSTEM

The continuous internal evaluation of students done effectively and cautiously through home assignments, unit test tutorials, group discussion, field visits, industrial visits, etc.

7. SYLLABUS COMPLETION REPORT

The faculty members complete their syllabus as per the guidelines of the university and the teaching plan. Submission of Semester wise syllabus completion reports is mandatory and a regular practice in the college.

8. IQAC

The role of the Internal Quality Assurance Cell (IQAC) of the institute is vital in overseeing and ensuring the smooth planning and execution of curriculum development and implementation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 25

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 100

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
95	112	103	79	97

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In order to contribute to the holistic development of a student, the institution has implemented an effective curriculum enrichment strategy that integrates values and ethics that are of utmost importance in their lives. The institution aims to contribute ethical and morally humane individuals to the world. The

curriculum of the institution incorporates various cross-cutting issues such as Professional Ethics, Gender, Human Values, Environment and sustainability.

Professional Ethics

Professional Ethics: The institution pays greater regard for the professional development of a student. Students are given courses on professional etiquette, which will mould them into responsible professionals. The institution promotes various workshops and training programmes under the auspices of various departments to cater to the professional growth of the students as well as the faculty. The college also encourages the students' participation in internships, projects and other training programmes to facilitate their professional development. Various seminars, webinars and workshops on entrepreneurship skills,

Intellectual Property Rights (IPR) and ICT are organised every year at the college.

The college organised following programmes every year

Soft skill Training

Life skill Programmes

Career Guidance programmes

On the Job training

Gender:

The curriculum addresses gender sensitization programmes and courses for the students to make them aware of the gender injustices that are happening around them. Invited talks and gender equity programmes like self-defence classes are organised for the students every year. The Women's Cell of the college plays an important role in organising various gender awareness sessions.

- Women's Cell
- Legal Awareness classes
- Self Defence Training
- Grievance and Redressal Cell
- Seminars on Women's Health
- Entrepreneurship activities to inculcate self-reliance
- Human Rights awareness
- Workshop on self-defence for women

Human Values:

The institution is at the forefront of instilling among students a sense of social responsibility. The syllabus prescribed to the college places emphasis on the moral upliftment of the students. The institution generously aids in imparting among students a sense of empathy and concern for fellow beings. Charity

visits are organised by the college every year. In addition to it, blood donation campaigns are promoted by the institution.

- Value added course on Fundamentals of Human Rights

Value Education Class

Public Awareness campaigns - AIDS, Anti-Drug Addiction, Cancer, Cyber Security, Mental

- Health
- Cleaning drives
- Counselling and Mentoring sessions
- Legal Literacy Sessions
- Discipline Committee
- Visit to the elderly homes
-

Environment and Sustainability:

The institution gives due attention to issues pertaining to the environment and sustainability. The college aims to create a better tomorrow for all by encouraging students to promote sustainable development goals. The curriculum addresses environmental concerns and helps create awareness about environmental degradation. A variety of programmes like seminars, campus cleaning, planting of saplings, and Add-on Courses on environmental studies are implemented to raise awareness about environmental and sustainability issues.

- Energy conservation training
- Green Audit
- Waste management training
- Waste segregation and disposal system
- Rain water conservation
- COVID awareness Campaign
- Vermicompost
- Distribution of sapling in the neighbourhood
- Air Quality Tester
- Observance of World Environment Day, World Earth Day
- Plastic Eradication Drive
- Herbal Garden
- Landscaping

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 93.68

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 89

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 57.18

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
95	112	103	79	97

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
170	170	170	170	170

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
32	40	42	33	34

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	40	42	33	34

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 5

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

At Sri Krishna Dutt Academy, a democratic learning environment fosters freedom and independence among students, enabling them to acquire knowledge and skills more effectively. Teachers establish objectives aimed at bringing about systematic and expected behavioral changes in students following instruction. In addition to traditional methods like lectures and demonstrations, they employ student centric approaches such as flipped classrooms, PowerPoint presentations, project based learning, and public speaking. These student centric methods prioritize building connections with students' interests and the subject matter they are learning.

The following measures reflect the college culture of studentcentric teaching and learning:

- The IQAC directs teachers to incorporate presentations, public speaking, and projectbased learning into curriculum planning to foster participative learning.
- Teachers employ various studentcentric methods such as discussions, debates, tutorials, and role plays to encourage active engagement with the learning process.
- Field trips and laboratory sessions in provide students with hands on experiences to deepen their understanding of concepts.
- Students are taught basic courses in form of Value Added courses covering general interests and practical uses, aiming to cultivate their sensibility and enhance their practical knowledge learning.
- Projects and assignments are integrated into academic activities to enhance students' problemsolving skills.
- Smart classrooms equipped with ICT tools are utilized by teachers to enhance the effectiveness of their teaching.
- Guest lectures by experts offer additional insights into specific fields.
- Cocurricular activities such as sports, cultural events, and celebrating festivals are included in the curriculum to promote overall personality development through participative learning experiences.
- Classroom seminars empower students to become active participants in knowledge sharing.
- Teachers use PowerPoint presentations tailored to the content nature to facilitate interactive discussions with students, who are also encouraged to create their own presentations for assignments.
- Online teaching tools like Google Meet and Zoom (free version), initially utilized during COVID19, are now employed for remedial and extra mentoring sessions.
- In addition to the aforementioned initiatives, the college organizes various social and extension activities, which play a crucial role in sensitizing students to contemporary social issues.
- Collaboration with a Skill Development Center under Pradhan Mantri Kaushal Vikas Yojana provides students with evening training sessions to develop practical skills.

Above examples illustrate how teachers utilize studentcentric methods to enhance the learning

experience and effectiveness of the teachinglearning process at the college.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	18	18

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	18	18	18	18

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Sri Krishna Dutt Academy, affiliated with the University of Lucknow and prioritizes fair and transparent assessment practices, recognized by the National Council for Teacher Education (NCTE).

Our undergraduate program, aligned with the **Choice-Based Credit Framework since 2018**, offers personalized learning with 80% semester-end exams and 20% internal marks. This allows students to pick courses aligned with their interests and career goals, offering a more personalized learning experience. We alternate between subjective and objective exams each semester to maintain fairness.

The **transition to the New Education Policy in 2021** by the University of Lucknow emphasizes continuous evaluation with internal assessments carrying 25% weightage, maintaining 75% for external assessments.

In our B.Ed. program, thorough assessment includes written exams (80%) and internal marks (20%), ensuring graduates are well-prepared for successful careers in education.

Mechanisms for Transparency and Fairness:

- 1.Sri Krishna Dutt Academy provides an academic calendar in advance, detailing internal assessment schedules.
- 2.Students receive notifications about Unit tests and Pre-University exams, assignments, and its submission dates through departmental WhatsApp groups.
- 3.Unit tests and Pre-University exams and assignments adhere to the academic calendar

for timely conduct.

4. Invigilators ensure fairness in exam halls by following assigned duties.
5. Examination Committee oversees both internal and semester exams to ensure smooth conduction.
6. Each department prepares and submits Unit exam question papers on time.
7. Unit tests and Pre-University exam marks are communicated to students via WhatsApp groups and departmental notice boards.
8. Teachers have the freedom to design internal evaluation methods, including seminars, presentations, projects, and assignments.
9. Confidentiality in question paper storage is maintained, and CCTV prevents malpractices.
10. Students with genuine reasons for missing internal exams are given another chance.
11. Incharges address student issues related to exams, attendance, and marks.
12. We follow guidelines issued by the University of Lucknow for exam conduct, ensuring compliance.
13. Internal assessments, including Unit tests and Pre-University exams, assignments, projects, and presentations, are integral to our evaluation system, promoting continuous evaluation and skill development.

Internal Grievance- Redressal Mechanism:

1. **Prompt Resolution:** Grievances related to internal assessments are addressed within 7 days, while those concerning external examinations are resolved within 15 days.

2. Internal Examination Resolution Process:

- If unresolved, students approach the Examination Cell Convener, then the In-charge if needed.
- Unresolved issues can be escalated to the principal, who appoints a committee for investigation and decision-making.

3. External Examination Resolution Process:

- Students can request re-evaluation or recounting of answer scripts for theoretical courses by paying the required fee through the Principal.
- The University conducts re-evaluation by subject matter experts. If no change occurs, original grades stand.

4. **Record Maintenance:** Detailed records of complaints, resolutions, and timelines are maintained for transparency.

5. **Transparent Communication:** Decisions regarding grievances are communicated promptly to the

affected students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programs Offered:

The college offers programs in Science (Zoology, Botany, Chemistry group), Commerce, and B.Ed under the Education department.

It operates as a CoEd institution with a special focus on encouraging girls' education and women empowerment, particularly in regions of Uttar Pradesh with lower female literacy rates.

Admission is predominantly from nearby areas and associated villages, reflecting the college's community centric approach.

Significance of POs and COs:

Programme Outcomes (POs) represent the intended knowledge, skills, and attitudes that students will develop upon completion of their degree program.

Course Outcomes (COs) denote the specific knowledge and skills acquired by students at the end of individual courses.

Implementation:

Orientation Program:

An annual Orientation Program is organized by the Internal Quality Assurance Cell (IQAC) to familiarize new students with their chosen program and its outcomes.

Assessment Methods:

1. **Regular Attendance:** Students must attend at least 75% of classes to be eligible for final

examinations, which is crucial for evaluating POs and Course Learning Outcomes (COs).

2. Feedback and Tests: Teachers provide regular feedback and conduct random tests to assess program COs.

3. Choice Based Credit System (CBCS): Introduced by the affiliating university, students choose co-curricular courses. Internal evaluation (25%) includes internal assessment (10 marks), Attendance (5 marks) and projects (10 marks), with 75% external evaluation through written examination.

4. Vocational Courses: In odd semesters of the B.Sc. and B.Com. programs, students have the opportunity to enroll in vocational courses. These courses are specifically designed to impart practical skills that are directly applicable to real world scenarios, with a focus on enhancing employability and fostering self-employment opportunities.

The vocational courses offered include:

B.Com. Semester II: Cyber Crime

B.Com. Semester IV: Entrepreneurship

B.Sc. Semester II: Food Chemistry

B.Sc. Semester IV: Hydroponics Cultivation of Plants

The objective of these courses is to provide students with hands-on experience and knowledge in specialized areas relevant to their field of study.

Internship Program:

In the final year of the B.Sc. and B.Com. programs, students are required to participate in a one-month internship program and it is 4 month in B.Ed. This internship provides them with the opportunity to gain real world experience by working in laboratories, commercial markets, or industries relevant to their respective fields of study.

At the conclusion of the internship, students are required to submit a compiled project report that reflects their experiences and learnings during the internship period. This report is evaluated based on criteria such as presentation skills, the quality of the project content, and the student's ability to articulate their learnings effectively.

Quality Assurance Measures:

The IQAC, ensures alignment of courses with POs and COs.

The IQAC implements a structured feedback collection system to gather input on the curriculum from stakeholders, evaluating the achievement of Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs).

This framework ensures students receive a well-rounded education and are equipped with the necessary skills and knowledge to excel in their chosen fields

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Assessing Course Outcome (CO) Attainment and Programme Outcome (PO) is vital for tracking student performance and program effectiveness. Here's a breakdown in straightforward, formal language:

1(A). Course Outcome (Cos) Assessment:

Tests: These evaluate students' knowledge, problem solving skills, and analytical abilities.

- : These assess students' practical skills and how well they apply theoretical knowledge.

Assignments: Assignments are utilized to evaluate students' ability to learn and gather information on specific topics, enhance their writing skills, and demonstrate practical understanding of concepts.

- : Projects serve as a platform to evaluate students' capability to apply theoretical knowledge to practical, real-world scenarios. They assess students' skills in planning and executing experiments, presenting data, analyzing results, and meeting deadlines.

Viva Voce: Viva Voce assessments are conducted to evaluate students' proficiency in comprehending, recalling, and effectively communicating the content they have learned.

Semester End Examinations: The final examination grades serve as the primary measure of a student's performance in each course, providing an overall assessment of their academic achievement.

1(B). Setting Course Outcome Levels:

We establish attainment levels for each course based on assessments, categorized into four levels from Level 1 to Level 4. The CO Attainment is 75% (end term examination) + 25% (internal examination) for all learners. CO attainment is defined at four target levels:

Level 1: 40% - 50%

Level 2: 51% - 60%

Level 3: 61% - 70%

Level 4: >70%

2 (A). Programme Outcome Evaluation:

Programme Outcome (PO) attainment is calculated using direct and indirect methods.

Direct Method: It assess how well course outcomes align with program objectives.

Indirect Method: The indirect method involves gathering input from interested parties regarding the program.

By combining these methods, we determine overall program performance.

2 (B). Setting Programme Outcome Levels:

PO attainment is categorized into four levels, based on the average attainment level of corresponding courses and the feedback received. We categorize programme outcomes into four levels, ranging from Average to Excellent, based on assessment results.

PO Attainment= 80% (Average attainment level by direct method) + 20% (Average attainment level by indirect method)

3. Academic Audits:

Regular audits assess course quality and learning outcomes, identifying areas for improvement.

4. Alumni Profiles:

We review alumni achievements to evaluate the impact of our programs and ensure they prepare students effectively for their careers.

In summary, through systematic assessment and adjustments, we maintain high educational standards

and ensure students receive a quality learning experience.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 98.54

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
72	89	79	48	50

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
76	90	79	48	50

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.87

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institution provides a conducive environment for promotion of Innovation and transfer of knowledge. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for societal needs. Necessary support and assistance is provided for Documentation, Publication of Research Papers through IPR cell of the college. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field and Experts. Product service Training through Internship is provided for creating awareness on marketing the products. The sole objective of the IPR Cell is to facilitate students to convert their Ideas into Technological Innovations. Workshops on emerging trends in Technology are held. Visit to Model Expos are held. Students are encouraged to gain hands on experience and better Industrial Exposure and work place experience. The College has various collaborations which helps our students get an opportunity to undertake internship of 8- 10 weeks during summers. College has signed MOUs with few

industries to promote realtime project development and Placement also. Students are Encouraged to participate in Seminars, guest lectures and workshops. Sri Krishna Dutt Academy encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. The activities undertaken by several student societies have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge for this purpose Street Play, Talks and Guest Lectures are organized. The college organises many National seminars which provide opportunities for students to learn about latest developments in knowledge for enhancing the Quality of staff and students. College encourages initiatives for the creation and transfer of the knowledge. Various activities and initiatives has been taken up for it. These includes the following: • The college has Introduced a Value Added course on Indian Knowledge System • A work shop on Finance literacy organized by SEBI for transfer of knowledge/technology and the outcomes of the same are evident. • National Youth Week organized at institution at institution and many programs were organized inthis festival to make students aware about Indian Knowledge System. • More over the organizes Departmental Seminars, workshops from time to time that provide the opportunities to students acquire new knowledge and share their own knowledge in form of intellectual property. • The college has a computer lab which introduce certificate course in Basic computer skills. • The college also organized a Guest Lecture on Legal Rights for women. To make them aware of their legal rights and for their social upliftment.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 42

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	08	08	08

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.84

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	4	4	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.12

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	1	1

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Over the past five years Sri Krishna Dutt Academy has been committed to fostering holistic development among students through a range of extension activities. These activities are designed not only to enrich their academic experience but also to sensitize them to various social issues. The impact of these initiatives has been profound, shaping students into empathetic, socially conscious individuals ready to contribute positively to society.

Impact:

Community Engagement: Students have actively participated in community service projects such as environmental clean-ups, organizing food drives for the homeless, and tutoring sessions for underprivileged children. This hands-on experience has instilled a sense of responsibility and empathy, nurturing a desire to make a difference in their surroundings. The students of Sri Krishna Dutt Academy organized “**Nukkad Natak**” on various social issues such as Covid Awareness, Female feticide etc.

Cultural Exchange Programs and Celebrating Diversity: Collaborating with neighboring communities and cultural organizations, students have engaged in exchange programs to learn about diverse cultures, traditions, and socio-economic backgrounds. Cultural events, diversity days, and inclusive activities are organized to celebrate the richness of diversity within the community, promoting acceptance, respect, and appreciation for differences.

Awareness Campaigns: Students have organized and participated in various awareness campaigns addressing pressing social issues such as gender equality, mental health awareness, and environmental sustainability. Sri Krishna Dutt Academy organizes “**Matdan Jagrukta Rally**” every year of election in the year **2019, 2022 and latest on 20 April 2024**. Poster Making competition organized on World Aids Day to spread awareness about Aids in Community.

Skill Development Workshops: Workshops focusing on practical skills such as financial literacy, digital literacy, and vocational training have equipped students with essential life skills for their personal and

professional development. Sri Krishna Dutt Academy organizes sessions for development of skills of not only teaching but also non-teaching staff such as “**Systematics in office management**”, “**Mannerism and etiquettes**”

Collaborative Projects: Collaborating with local NGOs, government agencies, and businesses, students have initiated projects aimed at addressing specific community needs. Sri Krishna Dutt academy collaborated with **Disha trust** and **Shri Chitragupta welfare society** for distribution of cloth and food among underprivileged.

Sensitizing Students to Social Issues:

Experiential Learning: Through field visits, documentaries, and guest lectures by experts, students are exposed to real-life examples and stories that highlight the complexities of social issues, fostering empathy and understanding.

- During disastrous situation of Covid-19, the volunteers of our college worked as Covid task force of the institution and supported in providing food, medicines, sanitizers and masks etc. to people in need.
- Blood donation camp was organized by the college at institutional premises. Team of SKD hospital arrived to collect blood. 25 students and staff members including members of management committee donated their blood in this campaign to serve the society.
- Constitution day and Human Rights Day were celebrated to sensitize students towards Indian Constitution and aware students towards their fundamental rights and duties.
- Institution organized '**Swacchta pakhwada**' Campaign in year 2023 in neighborhood community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Sri Krishna Dutt Academy has consistently demonstrated a strong commitment to social responsibility and community welfare through various extension activities. This report highlights the awards and recognition bestowed upon the academy for its exemplary contributions to society, ranging from educational initiatives to humanitarian efforts, particularly during the challenging times of the COVID-19 pandemic.

Awards and Recognition:

Brahman Parivar Award (24-07-2018): Sri Krishna Dutt Academy received the prestigious Brahma Parivar Award for its initiative in distributing free books and copies to 130 impoverished children in a slum area near Saduna. This recognition underscored the academy's dedication to promoting education and literacy among underprivileged communities.

Recognition from BJP Councillor Rajesh Kumar Malviya (21-08-2018 and 18-10-2021): Sri Krishna Dutt Academy was recognized twice by BJP Councillor Rajesh Kumar Malviya for its impactful social work and proactive efforts in spreading awareness during the COVID-19 pandemic. This recognition underscored the academy's role as a proactive agent of change and community support during challenging times.

Jan Jivika Sewa Sansthan Award (15-10-2018): The academy was honored by Jan Jivika Sewa Sansthan for its significant contribution to environmental conservation through the plantation of 500 trees before the monsoon season. This award highlighted the academy's commitment to sustainable development and ecological stewardship.

Recognition from Disha Educational Trust (11-02-2022) and Chitragupta Welfare Society (13-07-2021): Sri Krishna Dutt Academy's initiatives, ranging from waste reduction and recycling programs to tree plantation drives and eco-friendly infrastructure development, stood as a testament to its holistic approach towards environmental conservation.

Recognition from Sri Chitragupta Welfare Society (15-08-2021) and Disha Educational Trust (11-10-2020): The academy received recognition from Sri Chitragupta Welfare Society and Disha Educational Trust for its exemplary mental health counseling services provided during the COVID-19 pandemic. This acknowledgment highlighted the academy's holistic approach to community welfare, addressing not only physical but also mental health needs.

Recognition from Cheshire Homes India Lucknow (18-11-2021): The academy's director and staff members were awarded by Cheshire Homes India Lucknow for their outstanding humanitarian efforts during the COVID-19 pandemic. This recognition celebrated their kindness, generosity, and selflessness in providing essential support, including food, accommodation, and medicine, to those in need.

Recognition from DCM SHRIRAM (01-05-2022): Sri Krishna Dutt Academy was recognized by DCM SHRIRAM for its commendable plantation efforts at the company's research station in Village Makhdoompur Kaithi on the occasion of Sri Ram Jayanti. This acknowledgment highlighted the academy's commitment to environmental sustainability and corporate social responsibility.

The accolades and recognition received by Sri Krishna Dutt Academy serve as a testament to its unwavering commitment to social responsibility, community welfare, and environmental conservation. Through its diverse extension activities, the academy has made a significant impact on the lives of

underprivileged individuals and communities, particularly during times of crisis such as the COVID-19 pandemic. Moving forward, Sri Krishna Dutt Academy remains dedicated to its mission of creating positive social change and fostering a more inclusive and sustainable society.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	05	10	6	12

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 21

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Sri Krishna Dutt Academy physical facilities are also available Ventilated & Spacious Class Rooms with smart Boards, Auditorium, Dedicated Music Rooms, Latest Configured Desktop Computers, Software's with Printers and well equipped up to mark laboratories. We conduct sports for both indoor and outdoor facilities every year. We have indoor facilities for carom, chess etc. and a big playground for basketball, volley ball, Badminton, Separate Common Room for girls, MI Room with medical first aid and stretchers. The Academy offers a very safe and secured environment with close cameras installed at all the important places and round the clock security. Fire extinguishers are installed at all necessary places. Generator for power back up with the capacity of 35 KVA & 63 KVA., running Canteen with a seating capacity of twenty students, Water Coolers for regular water supply and sanitary napkin dispensers for females in the wash rooms. The campus is Wi-Fi enabled & all the students at campus have Wi-Fi access to the institutional secure computer network and the internet. ICT lab, Staff Room with ICT facility, Public Address system for the ease of communicating important information to the students, Internal and external surveillance system (CCTV) cameras and LCD for security and smooth administration. The library of Sri Krishna Dutt Academy has profound collection of books, encyclopaedia, journals, CDs and other resources at study material. It is air conditioned and supported with modern technology like Wi-Fi and digital video recording camera. Sri Krishna Dutt Academy Auditorium is centrally air conditional, technically well equipped with state of art acoustic and excellent light and sound facilities. The student's satisfaction is of paramount importance for the college. The Institute has evolved effective method of teaching in the high-tech classrooms (smart board) which have appropriate seating and light arrangement. Students are provided with fully air-conditioned computer centre with state of art facilities to meet the requirement of computer learning.

The organisation makes sure the availability and optimal utilization of physical infrastructure as it is coincided with the mission of our organisation – “Pledged to make responsible students as well as citizens for a better future by imparting skill-based education through teaching learning process” through futuristic tools.

Optimal deployment of infrastructure is ensured through conducting workshops, awareness programs, training programs for faculty on the use of new technology. The organisation provides various facilities like, certified courses, co-curricular activities, parent –teacher meetings, campus recruitment and many more beyond the regular college hours. Internship classes, campus recruitments, meetings, seminars, conferences etc. Cultural celebrations are focused on a theme and last for hours to weeks. Poster and

slogan competitions, cancer awareness program, Mahanadi competition, Diya decoration is celebrated every year as a part of our cultural programs in Shri Krishna Dutt Academy. These events are organised for the enjoyment of a wider audience. Every event is different from others and has some unique characteristics. We also leave a mark of culture in programs like Independence Day, republic Day, fresher party, farewell etc.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 26.36

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.78	3.14	2.16	2.83	22.67

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

4.2 Library as a Learning Resource

"Sri Krishna Dutt Academy has established itself as a respected institution in fostering education in different fields of the Education. The facilities offered by the college align with the expectations of educators, ensuring a conducive learning environment. Notably, the college boasts a well-equipped library that effectively meets the academic needs of faculty, students, and staff by providing timely access to essential learning resources."

Library consists of Periodical section, Reading Hall, Book bank section, Reference section with fully air conditioned.

Library is automated using Integrated Library Management System (ILMS)

Details of the ILMS available in the College Library:

Name of the ILSMS software : **EDUNEXT**

Edunext : Edunext software was installed in the library. This is an integrated library system, used world-wide. Edunext Library Management Software is a comprehensive solution designed specifically for educational institutions to manage their libraries efficiently.

OPAC (Online Public Access Catalogue): Upon entering the library, users have the option to check the availability of materials through the OPAC module. Computer systems are conveniently located near the entrance, allowing users to independently verify the status of books and their own user accounts.

Sections in the Library:

- **Circulation Section:** The Circulation Section, situated on the second floor of the college, is furnished with two computer terminals. One terminal is dedicated to book issuance and returns, while the second one facilitates access to the web-opac service.
- **Cataloguing:** Books are cataloged utilizing Koha software, with data input following the MARC format. The technical section is responsible for tasks such as affixing barcodes and other processing activities.
- **Acquisition:** The acquisition of books is managed through Koha software, involving the input of necessary data such as budget allocation, approvals, processing invoices, and other related tasks. These activities are carried out within the technical section.
- **Reference Section:** The reference section is organized systematically, grouping together handbooks, encyclopedias, dictionaries, and other valuable and less common books according to a classification system.

Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

S.no	Year	Amount
1	2018-19	285536
2	2019-20	104428
3	2020-21	120418
4	2021-22	94873
5	2022-23	62075

The institution has using following E-learning resources:

For E-journals:

- Delnet (membership)
- Google scholar (free)
- DOAJ (Directory of Open Access Journals)
- MDPI
- Research gate

For E-thesis:

- Delnet (membership)
- shodhgangotri
- EGYankosh

For E-Magazine following Links are used:

<https://freemagazinespdf.com/>

<https://freemagazines.top/>

Usage of library by teachers and students (footfall data):

Number of physical users accessing library (Library Register): **19296 (2022-2023)**

Library at Glance:

Total No of books in the Library	9529
Reference books (included in total books)	2498
To no of Educational journals	23
Magazine	19
Dictionary	05
Encyclopedia	07
Newspaper subscription :	5
Dainik jagran	1

Times of India	1
Hindustan Times	1
Hindustan (hindi)	1
Amar-ujala	1

File Description	Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Creating IT policies for Shri Krishna Dutt Academy involves outlining guidelines and regulations to govern the usage of technology resources within the institution. All teaching staff member use the ICT in the classrooms and laboratories whenever needed, the different educational sites are shown to the students with the help of digital device. Educational campuses have major requirements of user access, control over bandwidth consumption, and differentiated policy control for management faculty’s access and student’s access. Here’s a basic outline:

Acceptable Use Policy (AUP):

- Define acceptable uses of IT resources (computers, internet, email, software, etc.).
- Prohibit activities such as unauthorized access, hacking, harassment, or distribution of sensitive information.
- Specify consequences for violating the AUP.

Email and Communication Policy

- Outline appropriate use of email for academic and administrative purposes.
- Address privacy and confidentiality concerns.

- Specify guidelines for professional communication.

Internet Usage Policy:

- Regulates Internet for educational and research purposes.
- Prohibit accessing inappropriate or malicious websites.
- Sets guidelines for downloading software and files from the Internet.

- Wi-Fi connectivity is available 300 mbps in the principal chamber, office-room, library CCTV is installed in throughout the campus.

- Internet facility is provided to the faculty and students can avail the Wi-Fi facilities 24*7, 365 days.

Data Security and Privacy Policy:

- Outline procedures for protecting sensitive data (student records, financial information, etc.).
- Specify who has access to confidential information and under what circumstances.
- Establishes procedures for data backup and recovery.
- Ensures the confidentiality, Integrity and availability of data.

Bring Your Own Device (BYOD) Policy:

- Outline rules for use of personal devices on the Academy's network.
- Address security measures such as antivirus software, encryption, and password protection.
- Specify responsibilities of both the institution and users regarding device management and support.
- Requires antivirus software and regular updates for all devices.

Network Security Policy:

- Outline measures to secure the school's network infrastructure.
- Specify requirements for firewalls, antivirus software, and regular security updates.
- Address procedures for reporting security incidents or breaches.
- All the computers are updated on regular basis.
- Anti-virus is regularly updated on all computer

Software Licensing and Copyright Policy:

- Ensure compliance with software licensing agreements.
- Prohibit the installation of unauthorized software.
- Educate users about copyright laws and intellectual property rights.

Technology Procurement and Maintenance Policy:

- Define procedures for acquiring and maintaining IT equipment and software.
- Specify budget allocation, vendor selection criteria, and warranty/support agreements.
- Address responsible use and care of equipment.

Disaster Recovery and Business Continuity Policy:

- Outline procedures for data backup and recovery in case of system failures or disasters.
- Specify roles and responsibilities during emergencies.
- Test and update the plan regularly.

Social Media Policy:

- Define acceptable use of social media platforms for both staff and students.
- Address privacy, confidentiality, and reputation management concerns.
- Specify guidelines for representing the institution on social media.

These policies should be communicated clearly to all staff and stakeholders, and regular training should be provided to ensure compliance. additionally, It’s is important to review and update these policies regularly to adapt to new technologies and security threats.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3.17

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.16

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.11176	.73695	.7256	2.49226	1.17648

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 43.21

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	25	9	93	56

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 48.15

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
83	22	60	51	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 62.3

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
63	38	54	53	20

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
92	76	90	62	46

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 52.17

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
36	21	06	07	02

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 39

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	46	25	36	46

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Meet of Sri Krishna Dutt Academy held on May 7th, 2023, marked a joyous reunion of former students from various batches. The event aimed to foster connections, celebrate achievements, and strengthen the bond between the alumni and the alma mater. The meet took place in the spacious auditorium of Sri Krishna Dutt Academy, adorned with banners and decorations reminiscent of nostalgic memories. The serene ambiance and familiar surroundings invoked a sense of nostalgia among the attendees. The event witnessed an impressive turnout, with alumni spanning across several decades of the academy's history. Former students from diverse professions and walks of life graced the occasion, reflecting the widespread impact of Sri Krishna Dutt Academy in shaping individuals' lives. Alumni seized the opportunity to reconnect with old friends, faculty members, and acquaintances. The event provided a platform for networking and sharing experiences, facilitating valuable connections for personal and professional growth. Attendees reminisced about their fond memories of the academy, recalling anecdotes, experiences, and shared camaraderie. Nostalgic conversations reverberated throughout the venue, evoking laughter and nostalgia. Outstanding alumni were felicitated for their remarkable achievements and contributions to their respective fields. Their success stories served as an inspiration for current students and reaffirmed the academy's commitment to nurturing talent and excellence. The evening was adorned with vibrant cultural performances, including music, dance, and theatrical presentations. Alumni showcased their talents, adding a touch of artistic flair to the event and enlivening the atmosphere. The Alumni Meet of Sri Krishna Dutt Academy on May 7th, 2023, served as a memorable rendezvous, uniting generations of alumni in a spirit of camaraderie and celebration. It reaffirmed the enduring legacy of the academy and its profound impact on shaping lives and fostering lifelong connections. The event concluded on a high note, leaving attendees with cherished memories and a renewed sense of pride in their alma mater.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

To nurture life-long learners and global thinkers to become responsible citizens with leadership qualities and universal values.

Mission

1. To provide quality education, creating values, respectful and inclusive environment that builds a foundation for life-long learning.
2. To provide intellectual and moral leadership by igniting the minds of learners to realize their potential and make positive contributions leading to prosperity of the society and the nation at large.
3. To strengthen the academic environment through high quality and creative instruction at the college levels.
4. To generate new knowledge for dealing with the immediate and long-range needs of society by adopting measures of self-evaluation, accountability and innovations.
5. To inculcate the sense of responsibility, the spirit of social service and communal harmony particularly among the students and the society.
6. To progress as a multidisciplinary educational institution to become the leader at regional level and achieve distinction at national level

Objectives:

- Expand and diversify academic programs, including interdisciplinary and online courses.
- Enhance infrastructure, including smart classrooms, laboratories, and digital resources.
- Strengthen research and innovation, including industry partnerships and funding.
- Promote community engagement, extension, and social responsibility initiatives.
- Enhance student success, employability, and entrepreneurship through mentoring, internships, and career guidance.
- Strengthen international connections, collaborations, and exchange programs.

Strategies:

- Faculty development and capacity building.
- Student-centric approach, focusing on mentoring, guidance, and support.
- Industry partnerships, collaborations, and funding.
- Technology-enabled teaching, learning, and research.
- Community engagement, extension, and social responsibility initiatives.
- Innovative and entrepreneurial approaches to education and research.

Action Plan:

- Year 1 (2024-25): Expand and diversify academic programs, enhance infrastructure, and strengthen research and innovation.
- Year 2 (2025-26): Promote community engagement, extension, and social responsibility initiatives, and enhance student success, employability, and entrepreneurship.
- Year 3 (2026-27): Strengthen industry connections, partnerships, and alumni networks, and expand international connections and collaborations.
- Year 4 (2027-28): Consolidate and build upon progress, focusing on sustainability, inclusivity, and excellence.
- Year 5 (2028-29): Launch new initiatives, including interdisciplinary research centers, innovation incubators, and community outreach programs.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The organization has a better policy for its administrative system, recruitment process and service rules.

There is a strong administrative organization for the administrative system which works on the principle of decentralization of power. The recruitment process is completely rule-based and transparent. The employee's service rules and code of conduct are prescribed.

Perspective Plan - The organization was established with the aim of promoting social welfare and progress. From 2018 to the present, the institution is working with the aim of promoting social welfare and perspective Encouraging higher education for the students.

To raise the no. of the student equally in science, morale and ethical education

Providing Financial assistance to students from weaker economic background

IQAC has made the following perspective plan for the coming years

More programs & activities for Women empowerment & gender equality

Educational and vocational guidance to more no. of students

Improvement in quality of education

Development plans

Making and implementing plans for the development of the organization is of administrative

Efficiency. For this, a management and development and committee was constituted. Meetings are organized from time to time for formulation and implementation of development plans. So far the following proposals have been brought in the development plan-

To upgrade the science stream of the HEI up to graduation level.

To open PG Courses & new UG Courses.

To increase units of integrated teacher, graduate education course to running for the students.

My care English spoken and skill development program.

Construction of additional call rooms.

Updating and automation of library.

To open ITEP

Many programs are conducted by the organization with the aim of developing various skills in students and development in the field of education. The organization works on effective planning and strategies and effectively implement its perspective plan. To encourage students for higher education, it provides financial assistance in the form of scholarship and appoints qualified and experienced teachers for quality

education. The selection of the employees is done through the prescribed process for which the college management committee & the selection committee appointed by the Univ.& LKO.

Service rules have been made for the employees. To maintain discipline in the college, a code of conduct has been prescribed for the students and teachers, which is mandatory for all to follow.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The Sri Krishna Dutt Academy has performance appraisal system for teaching and non-teaching staff. Performance of teachers in teaching learning process is collected by IQAC through self-appraisal form and feedback from the students about the teaching of teachers. This feedback report submitted to principal for a base of performance appraisal. Other criteria besides the teaching like Seniority, responsibilities taken by teachers, paper publication and qualification are also includes during performance appraisal. Performance of non-teaching staff is also evaluates on their performance in given task and their efficiency.

Performance appraisal of the teaching and non-teaching staff conducts by the principal of the college, during the time of next promotion or increment in salary of the employee. A detail performance appraisal of the employee is created highlighting the significant contribution of the employee to his or her duty. Report of performance appraisal after the end of year submits to Management committee of the college for appraisal.

Management Committee of the college adopts effective welfare measures for teaching and non-teaching staff and avenues for career development. Some welfare for teaching and non-teaching staff are as follows:

Leaves

- 15 casual leaves (C.L.) are provides to each teaching staff member and 12 for non-teaching for every academic year as per service rules.
- There is a provision for medical leave for staff members in serious condition or hospitalize after the approval of management committee.
- Academic leaves are provided to attend Seminar, workshop or any other academic work.
- The management committee has been declared that, study leaves will be provided for maximum 15 days in a time if any staff member will go for Ph.D. programme or to attend Faculty Development Programme (FDP) or any Refresher course organized by an recognized organization.

Other welfare measures

- The college provides ESI facility to non-teaching staff.
- Every year a staff gets to gather is organized to feel staff a family environment at college.
- Staff room is spacious and ventilated.
- Separate toilets for male and female.
- Every staff has personal Almira to put its personal belongings.
- There is a canteen inside the college premises which provides tasty and healthy food for students and staff members at a nominal rate.
- Two time tea for staff members is provided by canteen of college which is not charged.
- Teachers gets full support to initiate new ideas to enhance quality of teaching learning and functioning of college.
- Financial support is also provided by college to attend seminar or publish research paper if any.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 51.65

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	6	06	13	9

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 78.61

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	16	39	30	35

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
23	21	15	19	18

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The financial management and resource mobilization is monitored by the college. There are established procedures and processes for the planning and allocation of financial resources. The institution has developed strategies for mobilizing resources and ensuring transparency in the financial management of the institution. The income and expenditure of the institution are subjected to regular internal and external audits. The finance committee of the college meets at least twice a year and deliberates about the financial planning & position of the college. The financial resource management is supported by the college strategic plan which includes building endowment assets, financial best practices in the deployment of resources making creative and effective use of resources with the use of high functioning

information technology infrastructure.

Presently college has a self-financing system that is managed by its own resources. The Resource Mobilization Policy seeks to guide the college's efforts towards building strong finance to provide a sound base for its programs. It reviews the college's funding pattern, provides guidelines and strategies for mobilizing resources to support the implementation of the college's strategic plan, and the ultimate fulfillment of its vision and mission. The strategy makes a vital link between external funding challenges and the continued internal improvements necessary to achieve the objectives. Broadly the resources are required for various purposes like administration academic, affiliation, infrastructure, development, and maintenance, and for miscellaneous. To ensure proper and optimum use of the resources a strict budgetary control on expenditure is exercised as per the provision of the act. The internal and external audits are also carried out regularly and audit objections are taken care of.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College has constituted Internal Quality Assurance Cell to maintain quality. In addition to the traditional teaching method, IQAC emphasized the use of ICT to develop modern teaching techniques and adopted resources like online teaching, PPT, Educational video, which modernized the teaching method and created interest in education among the students.

To develop innovation in academic quality, IQAC has conducted guest lecturers, etc. education visit, are formed IQAC New committees and new schemes to improve internal quality.

In order to improve the academic quality of college students, in the last session IQAC conducted the internal examination systematically and reviewed the results. Additional classes were arranged for the students who got less marks and further examination guidelines were issued. IQAC has provided a new perspective to the future of the students by organizing many activities in the Career Guidance and Placement. Placement of the students also done in the current session. IQAC has prepared recommendation, from the collected feedback of students, staff members and alumni and submitted it to the college management committee and the university.

In this way IQAC not only improved curricular and administrative performance but also organized well defined co-curricular activities. In which programs related to social awareness, programs giving the message of Indian values and yoga were organized.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender Sensitization Action Plan

Promoting gender sensitization within a college campus is crucial for creating an inclusive and safe environment for all students, faculty, and staff. This action plan aims to outline the steps and initiatives that will be taken to foster gender sensitivity within the college over the course of this academic year.

The primary aim of this action plan is to create a gender-sensitive college campus that promotes equal opportunities, respect, and dignity for all individuals, regardless of their gender.

1. To spread awareness and understanding of gender-related issues among students, faculty, and staff.
2. To foster a safe and inclusive environment that encourages open dialogue and discussion about gender related topics.
3. Develop and implement training programs to enhance gender sensitivity and inclusivity.
4. Review and revise policies and practices to ensure they promote gender equality and prevent discrimination.
5. Monitor and evaluate the progress of gender sensitization initiatives.

Action Plan:

1. Establish a Gender Sensitization Committee:

- Form a dedicated committee comprised of students, faculty, and staff responsible for overseeing and implementing gender sensitization initiatives.
- Ensure the committee has diverse representation from different genders, departments, and levels within the college.
- A sanitary pad vending machine will be installed for the convenience of females of the college.

2. Develop and Implement Training Programs:

- Organize workshops, seminars, and training sessions on gender sensitivity, equality, and inclusivity for students, faculty, and staff.

- Collaborate with external experts or organizations to provide specialized training.

3. Review and Revise Policies and Practices:

- Conduct a comprehensive review of existing college policies and practices to identify areas that need to be updated or modified.

- Ensure policies promote equal opportunities, prevent discrimination, and address gender related issues.

4. Create Safe Spaces and Support Systems:

- Establish gender-neutral restrooms and facilities.

- Develop support systems for survivors of gender-based violence or harassment.

5. Organize Awareness Campaigns and Events:

- Create and implement awareness campaigns and events throughout the academic year.

- Utilize various communication channels such as social media, college newsletters, and notice boards.

- Collaborate with student organizations to organize competitions, guest lectures on gender related topics.

6. Strengthen Partnerships:

- Collaborate with external organizations and NGOs working on gender-related issues.

- Participate in relevant conferences, workshops, and initiatives.

7. Monitor and Evaluate Progress:

- Regularly review and analyze data to assess the effectiveness of gender sensitization initiatives.

- Seek feedback from students, faculty, and staff.

8. Celebrate Success and Recognize Efforts:

- Highlight and celebrate achievements in gender sensitization.

- Recognize individuals or groups that have contributed significantly to promoting gender sensitivity within the college.

- Share success stories as examples to inspire and motivate others.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

Youth is foundation of our nation so they have to be noble in attitude and morally responsible, our college organizes and conducted several activities to build such environment which enhances ethical, cultural and spiritual values among student and staff. Our mission is to expedite student's achievement and foresight for global competitiveness by fostering educational virtue and securing proportional admittance.

For procuring cultural and regional values among the students and faculty, commemorative days are revered in college campus with the leadership and support of the management for not only enjoyment and pleasure but also provoke the feeling of unanimity and social affinity. The college is committed for equality in all cultures and traditions since our students belongs to different caste, religions, studying without any discrimination.

Respect for all religions is inculcated through morning prayers. The college celebrates cultural and regional festivals like youth festival, constitution day, teacher's day, Janmashtami, Ganesh festival, Christmas, Eid etc. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Along with the academic and cultural activities, college has good infrastructures and facilities for various sports activities. A culturally inclusive environment requires mutual respect, effective relationships, clear communication, explicit understandings about expectations and critical self-reflection. In an inclusive

environment, people of all cultural orientations can freely express who they are, fully participate in teaching and learning and feel safe from abuse, harassment or unfair criticism. Students and staff have benefitted from culturally inclusive practice and experience diversity as a resource that enriches our teaching, learning, research, service provision and other work.

A cosmopolitan environment has helped in each person bringing to the group a unique perspective which is influenced by his/her own unique cultural identity. The Institution follows a tolerant recruitment policy with recruitments of staff from all parts of the geography. This has resulted in making the employees cultural identity a multifaceted one. Diversity along all cultural dimensions are recognized, valued and respected. Institution provides a platform for all the students coming from various rural and urban areas with different castes and religions and economy. Institution treats all the students? equality without any discrimination. Our institution prescribed uniform to all the students to maintain uniformity among the students. to make them understand that institute treats all students with equality.

Sports will be conducted as a routine practice in the institution. During the Fresher’s day celebration. Prizes will be distributed among the groups or individual teams. Institution encourages the students to participate mandal level, district level, state level and interstate level competitions. Every year “Independence Day” and “Republic Day” is celebrated with great vigor to constantly remind the faculty and the students with respect to the sacrifices made by our freedom fighters and recollect their contributions. During these celebrations, rights, duties, and responsibilities of citizens are stressed by invited guests. Students and staff speak about fundamental rights & duties, Human rights and directive principles of the constitution.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Skill and Talent Enhancement Programmes (STEPS)

Objectives:

1. To ensure high quality bench marking of globally acceptable qualification standards.
2. To train the students to understand with experiential learning and practical approach.
3. To enhance skills of the students to be able to apply their knowledge to face and resolve real time challenges.
4. To undiscover the hidden talent of the students by knocking them against various tasks.
5. To expedite decision making ability of the students across various sectors with speed and

standards.

Context:

1. Skills and talent are the driving forces of economic growth and social development of the country.
2. In today's global scenario, it is extremely important for the learners of any Institute to acquire extra knowledge over and above the regular course of study as prescribed in the curriculum.
3. All the students need to work further to enhance their talent to be not only the part of the race but to win it.
4. In this process of enhancement, the students need to acquire various types of skills and techniques to deal with day-to-day life challenges to get ready for the job market.
5. Hence, in tune with the Vision and Mission of the College, we have decided to go ahead with the progressive STEPs.

Practice:

1. All the Departments of the College have designed various certificate and skill development courses to bridge the gap between the curriculum and requirements of industry and corporate sectors. This provides extra knowledge to the students.
2. Apart from that, every Department organizes various types of events at the Departmental, inter – Departmental level to provide requisite platform to the students.
3. These events are organized in accordance with the vision and mission of the college along with maintenance of harmonization with aims and objectives of the Department.
4. These events are structured and executed for active participation of the students at every level whereby students can learn through real time situations.
5. The guidelines are issued by the principal regarding such kind of events, which are planned out and executed at the departmental levels.
6. There is organizing committee of the teachers and students working under able guidance of the respective Head or Coordinator along with a group of the students who participate in the event.
7. Various types of events such as Invited Talks, Role Play, Quiz, Essay Writing, Elocution, Aptitude Test, Innovative Concept Presentation etc. are organized.
8. The participating students are instructed well in advanced about the format, conduct and assessment methodologies during the events.
9. The participants are appreciated, and winners are felicitated with certificates, medals, trophies.

Evidence of Success:

1. All the records in the form of application letter duly signed by the principal to grant the permission, notices of the programmes, attendance records of the participants, reports of the events and geo – tagged photographs are maintained in chronological order.
2. There is increase in the number of the students placement in various industries and corporates.
3. There is increase in the salary packages of the students.
4. There is demand of the students from a particular sector in the industry and corporate.

Problems Encountered and Resources required:

1. Maintenance of standards and level.

2. Continuous supply of funding to plan and execute events.
3. Space crux to organize grand level events.
4. Motivation of Non – Teaching Staff and students.

LEARNER-CENTRIC EDUCATION

1. Title of the Practice

Learner-Centric Education

2. Objectives of the Practice

The aim of college is to attract the focus of students on career development, academic support

and overall support by practicing a series of student support and service activities via different mechanism all of which were learner centric.

3. The Context

As college long term vision, the college facilitates the success of the students after the completion of their course for higher education. The support for students is designed in such a manner that along with help it also removes academic professional and financial barriers. College also provides various facilities to students to enhance their skills and to help them in job and placement.

4. The Practice

There are a lot of Learner-centric practices rendered in the form of academic support and career guidance in variously entitled systems by the university as stated by its vision and mission. For most successful and demonstrated customs which were initiated by the college under the title “Learner-Centric Education” to extend the services and supports to the students are outlined below:

• Career Guidance and Counselling

The college provides career guidance for their higher education to students. College appoints one Career Guidance Counsellors to render the counselling.

• Placement

The graduates have to be registered in office and submit their CVs for placements in Government / Private and Public sector organizations. The College is also organizing Campus Recruitment for the Students.

? Training Programme

Also arranges training for the students of the college to develop soft skills and make them employable.

• Short Term Courses

Short term courses with an objective of developing job-skill in demanding service sectors (e.g.) GST, Tally, ICT, Human values, waste management etc.

- **Others**

- Orientation programme to newly admitted students.
- Redressal of issues related to scholarships etc.
- Solving non-academic problems like ragging, sexual harassment, issues of discrimination etc.

5. Evidence of Success

The evidence of success for the practice of learner-centric practices which are rendered in the form of academic support and career guidance in variously entitled systems have led to the following outcomes:

USAB:

- Contribution in the form of counselling and career guidance
- Placement, Campus recruitment and fairs
- Solving of academic and non-academic problems

6. Problems Encountered and Resources Required

As an institution the main problems encountered in the carrying out of the rendering of student support and service activities are basically monetary natured. Keeping aside this limitation, the institution is offering all the student-oriented services in a reasonable cost.

The problems faced can be condensed as follows:

- Fund constraint
- Lack of adequate manpower to impart more services to the students

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words

Response:

The environment plays an integral role in maintaining the balance of the ecosystem we live in. Most people don't understand the importance of the environment and end up damaging it with their various activities. If we continue to degrade the environment, in the long run, the adverse effects will affect human beings too. So, to protect the environment, one should focus on sustainable development. In this way, the demands of human beings will be met without overexploiting the natural resources of the environment. Higher education is the aspect of education that is acquired by students after the completion of their secondary education. Here, the persons are organized for building upon their knowledge and skills which can be applied to solve different problems in human life. Higher educational institutions have the capacity to give quick responses to different societal problems specially related to environment. At the same time sustainable development through higher education provides a pivotal role in nations building. As college students navigate through the academic landscape, it's crucial to recognize the profound impact they can have on environmental conservation. In an era where climate change is a pressing concern, students can play a vital role in fostering sustainable practices. This article explores the most effective ways college students can contribute to environmental protection. Maintaining a commitment to a clean environment is important to you, but the burden of schoolwork can make it challenging to actively contribute. Juggling research papers and essays can quickly become overwhelming. However, meeting assignment deadlines is as crucial as environmental stewardship. Fortunately, if you're a passionate environmentalist in college, consider utilizing an essay writing service to manage your academic workload. This allows professional writers to handle your assignments, granting you the free time to participate in environmental activities that contribute positively to the causes you care about the most. Transportation is a significant contributor to carbon emissions. College students can make a difference by embracing eco-friendly alternatives. Public transport, cycling, and even walking are sustainable options that not only reduce the carbon footprint but also promote a healthier lifestyle.

Transportation is a significant contributor to carbon emissions. College students can make a difference by embracing eco-friendly alternatives. Public transport, cycling, and even walking are sustainable options that not only reduce the carbon footprint but also promote a healthier lifestyle.

Single-use plastic is a menace to the environment, and college campuses are no exception. Students can actively reduce their reliance on single-use plastics by opting for reusable alternatives. From water bottles to food containers, making conscious choices can collectively lead to a significant reduction in plastic waste. The digital age offers ample opportunities for students to minimize paper usage. Embracing digital resources for note-taking and assignments not only reduces the demand for paper but also enhances efficiency. Additionally, recycling and reusing paper can further contribute to a more sustainable academic environment. Consumerism is a significant driver of environmental degradation. College students can make a positive impact by adopting a minimalist approach to consumption. By buying only what they truly need, students can curb excess waste and contribute to a more sustainable and responsible society. Environmental protection starts with individual actions. College students can cultivate a sense of personal responsibility by being mindful of their ecological footprint. Simple practices, such as turning off lights when not needed or properly disposing of waste, can collectively make a substantial difference. Beyond individual efforts, students can actively engage with their local communities on environmental initiatives. Joining or supporting local environmental groups provides a platform for collective action and creates a more significant impact on the community and the

environment. Colleges and universities are increasingly adopting sustainable practices. Students can contribute by supporting and participating in these initiatives. From waste reduction programs to energy-efficient practices, a collective effort within the campus can create a more environmentally conscious educational environment.

Technological advancements offer innovative solutions to environmental challenges. College students can contribute by staying informed about green technologies and advocating for their adoption. From energy-efficient gadgets to sustainable practices, awareness can drive positive change. Spreading awareness about environmental issues is crucial. College students can become advocates for environmental education by sharing information, organizing workshops, and participating in awareness campaigns. Education is a powerful tool for inspiring collective action. Academic institutions can set the tone for sustainable practices. Students can support and participate in green initiatives within their campuses. From eco-friendly infrastructure to curriculum enhancements, there are various avenues for students to contribute to a more sustainable academic environment. While individual actions matter, the power of collective action is unparalleled. College students can join or initiate environmental clubs and groups to amplify their impact. Through shared goals and concerted efforts, students can address environmental challenges more effectively.

Acknowledging the challenges students may face in contributing to environmental protection is crucial. Whether it's a lack of awareness or institutional barriers, this section provides practical solutions to overcome these challenges. Empowering students to navigate obstacles ensures a more widespread commitment to sustainability. In conclusion, college students possess the potential to be formidable agents of change in environmental protection. By adopting sustainable practices, embracing responsibility, and actively participating in green initiatives, students can collectively contribute to a healthier planet. Every small action counts, and the combined efforts of individuals can create a significant impact on the environment. Additionally, for those who find themselves pressed for time due to academic commitments, considering a reliable college essay writing service can be a practical solution. This allows students to manage their workload efficiently, providing them with more opportunities to engage in environmental activities and make a positive difference.

5. CONCLUSION

Additional Information :

The academy has received various awards and recognition, including Gold Medal award for the student Divya Rathore In B.Ed. Program taken highest mark in university Exam in 2022 ,the Institution Founder Shri Shri Krishn Dutt Singh awarded U.P. Ratan in 2019 from the Uttar Pradesh Government award from for its academic excellence, innovation, and community service.

Concluding Remarks :

"Conclusion:

Shri Krishna Dutt Academy, a premier educational institution, has traversed a remarkable journey since its inception. Our unwavering commitment to excellence in teaching, learning, and community service has yielded impressive outcomes. This Self-Study Report (SSR) has highlighted our strengths, achievements, and challenges, as well as areas for improvement.

We have demonstrated our dedication to:

- Providing high-quality education, fostering critical thinking, and instilling values.
- Promoting research, innovation, and entrepreneurship.
- Encouraging inclusive practices, diversity, and social responsibility.
- Building a supportive and inclusive campus community.

As we move forward, we are committed to:

- Enhancing academic excellence and quality assurance.
- Expanding infrastructure and resources.
- Strengthening industry connections and community engagement.
- Fostering a culture of innovation and entrepreneurship.

We are confident that our efforts will propel us toward greater heights, and we look forward to the NAAC peer team's visit and valuable suggestions for further growth and development."

Feel free to modify it as needed to suit your institution's unique strengths and goals