



SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Date: 24/07/2023

Session 2023-24

Notice

The meeting of the members of the discipline committee is scheduled on 28/07/2023 at 03:00 pm in the Principal's Office. All the members are requested to attend the meeting.

Agenda:

Introduction and Welcome

Review of Objectives and Responsibilities

Discussion on disciplinary Issues



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojana
Raibareilly Road, Lucknow

Principal



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Committee: Discipline
Academic Session: 2023-24
Date: 28/7/2023
Time: 03:00 p.m.
Venue: Principal's Office

Attendees

1. Dr. Krishna Kumar, Coordinator
2. Mr. Puroshottam Rai, Member
3. Mr. Subhash Chanra Tiwari, Member
4. Ms. Madhu Rani Chawla, Member

Introduction and Welcome

The meeting was called by Dr. Deepak Kulshreshtha, Principal and the chairperson of the Discipline Committee. The purpose of the meeting was to discuss the objectives and responsibilities of the discipline committee and to review the rules and regulations for students.

Review of Objectives and Responsibilities

The committee reviewed the objectives and responsibilities of the Discipline Committee, which include framing policies to maintain discipline, solving student related problems, making students aware of discipline rules and regulations, and taking disciplinary action misconduct. The committee discussed the importance of maintain a conducive academic environment and ensuring that all students are aware of the rules and regulations.

Review of rules and Regulations

The committee reviewed the rules and regulations for students, including wearing college uniform and identity cards, attending classes regularly, avoiding physical or verbal confrontation, prohibiting cell phone usage during college hours, and maintaining a smoke



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free, tobacco free and alcohol free zone in the campus. The committee discussed the needs for consistent enforcement of these rules and regulations across all levels of the college.

Discussion of Discipline Issues

The committee discussed specific disciplinary issues. Appropriate decisions were taken as per the college policy. The committee emphasized on the importance of maintaining a fair and consistent approach to discipline and ensuring that all students are treated equally.

Action Items

1. Review and refine the rules and regulations for students.
2. Develop a plan for consistent enforcement of discipline rules and regulations.
3. Address specific disciplinary issues and concerns.

Conclusion

The meeting concluded with the chair thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college.

Signatures

Dr. Deepak Kulshreshtha
Chairperson, Discipline Committee

Dr. Krishna Kumar
Coordinator, Discipline Committee

Mr. Puroshottam Rai
Member, Discipline Committee

Mr. Subhash Chanra Tiwari
Member, Discipline Committee

Ms. Madhu Rani Chawla
Member, Discipline Committee



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DISCIPLINE COMMITTEE

OBJECTIVES

- * To frame policies to maintain discipline in the college premises.
- * To maintain and enforce strict discipline within the college campus. In order to ensure calm and peaceful academic atmosphere in the campus.
- * To solve student related problems and create a healthy environment in the campus.
- * To make the student aware about the discipline rules and regulations and to successfully enforce them.
- * To take disciplinary action against any misconduct.

RULES AND REGULATIONS FOR THE STUDENTS:

1. All the students should wear their college uniform and ID Cards while they are in the college campus.
2. During lecture and practical hours students must be seated in the classroom or laboratories only. No student should be seen in the parking area, canteen or any other place in the campus.
3. To ensure that all the students attend classes and prevent them from leaving the college early without prior permission from the concerned authorities.
4. To avoid physical or verbal confrontation among students.
5. To enforce total prohibition of cell phone usage by the students during the college hours.
6. To monitor the movement of the students in the college and prevent students loitering around in the corridors during college hours.
7. To maintain the no smoking, no tobacco, no alcohol zone in the college campus.
8. To maintain proper discipline in the college canteen and student waiting room during the college hours.
9. In case of any misbehaviour or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.



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Date: 12/12/2023

Session 2023-24

Notice

The meeting of the members of the discipline committee is scheduled on 16/12/2023 at 03:00 pm in the Staff Room. All the members are requested to attend the meeting.

Agenda:

Any Complaints received from the students.

Discussion on discipline maintenance during examination.



Coordinator

Principal
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Committee: Discipline
Academic Session: 2023-24
Date: 16/12/2023
Time: 03:00 p.m.
Venue: Staff Room

Attendees

1. Dr. Krishna Kumar, Coordinator
2. Mr. Puroshottam Rai, Member
3. Mr. Subhash Chanra Tiwari, Member
4. Ms. Madhu Rani Chawla, Member
5. Sahil Chauhan, Student Member
6. Shashank Pandey, Student Member

Introduction and Welcome

The meeting was called by Dr. Nishtha Shukla, Principal and the chairperson of the Discipline Committee. The purpose of the meeting was to discuss on the responsibilities of the discipline committee and to see that discipline is maintained during the conduct of end semester examinations.

Maintenance of Discipline during end Semester examinations

The members were reminded of the responsibilities of the Discipline Committee, which include maintenance of discipline, solving student related problems, making students aware of discipline rules and regulations, and taking disciplinary action against misconduct. The committee discussed the importance to maintain a conducive academic environment and ensuring that all students follow proper rules of uniform, identity card, timings and discipline during the examination days.



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Discussion on Discipline Complaints

The committee discussed specific disciplinary issues. Appropriate decisions were taken as per the college policy. The committee emphasized on the importance of maintaining a fair and consistent approach to discipline and ensuring that all students are treated equally.

Action Items

1. Issue notice of the rules and regulations for the students.
2. Develop a plan for consistent enforcement of discipline rules.

Conclusion

The meeting concluded with the coordinator thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college.

Signatures

Dr. Nishtha Shukla
Chairperson, Discipline Committee

Dr. Krishna Kumar
Coordinator, Discipline Committee

Mr. Puroshottam Rai
Member, Discipline Committee

Mr. Subhash Chanra Tiwari
Member, Discipline Committee

Ms. Madhu Rani Chawla
Member, Discipline Committee

Sahil Chauhan
Student Member

Shashank Pandey
Student Member



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Date: 16/12/2023

Notice

All the students are strictly instructed to follow the following instructions during the examination days:

1. Be dressed neatly in college uniform.
2. Wear your college identity card every day.
3. Carry your admit card on all days of the examination.
4. Reach the exam centre on time, at least 30 minutes before the time of the examination.
5. Make sure not to carry your mobile phones or any other material that is not allowed inside the examination room.
6. After your examination is over, leave the examination room only after the examiner has left.
7. Leave the college premises in silence and do not rush on the staircase or push anybody.



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Date: 13/02/2024

Session 2023-24

Notice

An urgent meeting of the members of the discipline committee is scheduled on 13/02/2024 at 03:00 pm in the Staff Room. All the members are requested to attend the meeting.

Agenda:

To address the issue of physical violence among the students of final year in the college parking area.



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Academic Session: 2023-24
Date: 13/02/2024
Time: 03:00 p.m.
Venue: Staff Room

Attendees

1. Dr. Krishna Kumar, Coordinator
2. Mr. Puroshottam Rai, Member
3. Mr. Subhash Chandra Tiwari, Member
4. Ms. Madhu Rani Chawla, Member

Introduction and Welcome

The meeting was called by Dr. Nishtha Shukla, Principal and the chairperson of the Discipline Committee. The purpose of the meeting was to discuss on the incident of physical violence that happened in the college parking area.

Maintenance of Discipline

The committee discussed the importance to maintain discipline in the college and ensuring that all students follow proper rules of uniform, identity card, timings and discipline inside and outside the college. Specially while students leave the college.

Discussion on Discipline Complaints

The committee discussed specific disciplinary issues. Appropriate decisions were taken as per the college policy. The committee emphasized on the importance of maintaining a fair and consistent approach to discipline and ensuring that all students are treated equally.

Action Items

1. Issue notice of maintaining discipline for the students also warning of the consequences.
2. Counsel the students for any issue.



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3. Teacher's will take rounds three times a day. Especially during lunch breaks, sports hours and at the dispersal time of the students at crucial points as canteen and outside college.

Conclusion

The meeting concluded with the coordinator thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college.

Signatures

Dr. Nishtha Shukla
Chairperson, Discipline Committee

Dr. Krishna Kumar
Coordinator, Discipline Committee

Mr. Puroshottam Rai
Member, Discipline Committee

Mr. Subhash Chanra Tiwari
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