

Session : 2018-19



SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 708011596

Grievance & Redressal Committee

Academic Session: 2018-19

Date: July 10, 2018

Time: 4:30 PM

Venue: Principal Room, Sri Krishna Dutt Academy

Agenda:

1. Introduction and Objectives
2. Committee Structure and Roles
3. Grievance Registration Process
4. Committee Operations and Decision-Making
5. Reporting and Recording
6. Awareness Drive and Institutional Support
7. Open Discussion and Suggestions

Minutes of the Meeting:

Introduction and Objectives:

- The meeting was called to order by the Chairperson, Dr. Nahar Singh, at 4:30 AM.
- The objectives of the Grievance Redressal Committee were reviewed, emphasizing the importance of fostering a harmonious educational environment by addressing student grievances effectively.

Committee Structure and Roles:

- The committee members were introduced, and their roles were explained:
 - Chairperson: Dr. Nahar Singh
 - Members:

Dr. Anshul Pant,

Mr. Krishna Kumar,

Mr. Puroshottam Rai,

Convenor

Member

Member

Grievance Registration Process:

- The process for registering grievances was discussed, including the following steps:
 - Students can submit written complaints to the committee through designated channels (e.g., email, post, or in-person).
 - The committee will acknowledge receipt of grievances within 24 hours.
 - Grievances will be analyzed and categorized based on severity and nature.

Committee Operations and Decision-Making:



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Raibareilly Road, Lucknow

- The committee will operate with a structured decision-making process, involving:
 - Acknowledgment and analysis of grievances
 - Decision-making based on the severity and nature of the grievances
 - Reporting and recording of actions taken and resolutions

Reporting and Recording:

- The committee will maintain records of grievances received, actions taken, and resolutions to ensure transparency and accountability.

Awareness Drive and Institutional Support:

- The importance of institutional awareness was emphasized, including:
 - Inclusion of policies in the prospectus
 - Publication on the college website
 - On-campus display of rules and regulations

Open Discussion and Suggestions:

- The committee members discussed potential challenges and suggestions for improving the grievance redressal process, including:
 - Establishing a dedicated email address for grievances
 - Conducting regular training sessions for committee members
 - Encouraging student participation in the committee

Action Items:

1. Establish a dedicated email address for grievances.
2. Conduct regular training sessions for committee members.
3. Encourage student participation in the committee.
4. Responsibilities have been assigned for advancing the promotion and documentation efforts regarding Discipline, Anti-Ragging measures, and the WC (Women Cell) initiatives.

Next Meeting:

- The next meeting of the Grievance & Redressal Committee is scheduled for August 10, 2018, at 11:00 AM.

Closing:

- The meeting was adjourned at 5:30 PM.


Convener



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23.07.2018

NOTICE

A meeting of the Grievance & Redressal Committee will be held at 4:30pm on 27th July, 2018 in the Principal Office of the college to discuss the following agenda. All the concerned committee members are required to attend the meeting.

Agenda of meeting:

1. Introduction to the agenda
2. Focusing on recent grievance resolutions and their implementation.
3. Issue related to Scholarships of the students.
4. Offline Submission Mode of Complaints for Students in campus.

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2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow



To,
The Principal
Sri Krishna Dutt Academy
Lucknow.

Date: 22-07-2018

Subject: Application for Scholarship Issue Policy.

Sir,

I am writing to request detailed information regarding the scholarship opportunities offered by Sri Krishna Dutt Academy. I am eager to understand the eligibility criteria, application process, and deadlines associated with your scholarship programs.

Your prompt attention to this matter would greatly assist me in preparing a comprehensive application. Please advise if there are specific forms or online portals through which I should submit my application materials.

Thanking you.

Yours Sincerely,

Devanshi Budhraja (B.com) ~~Devanshi~~

Sanjeev Kumar (B.Sc) ~~Sanjeev~~



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Vrindavan Yojna, Raebareli Road
Lucknow (U.P.)

2018-19

MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING

Meeting Date: 27.07.2018

Venue: Principal Office

Attendees:

Following members were present for the meeting:

1. Dr. Nahar Singh, Chairperson *NS*
2. Mr. C.L. Gupta, Office Superintendent *ch*
3. Dr. Anshul Pant, Convenor *Apant*
4. Mr. S.D. Tripathi, Nodal Officer *SDT*
5. Mr. Krishna Kumar, Member *KK*
6. Mr. Puroshottam Rai, Member *PR*


- **Introduction to the agenda:** The meeting began with an urge of dissemination of grievances raised by students and the status of their resolutions. It was emphasized that prompt action is crucial to addressing student concerns effectively.
- **Issue related to Scholarships of the students:** The meeting moved on to discuss issues related to scholarships available to students. It was noted that there have been concerns regarding the transparency and accessibility of scholarship opportunities. Plans were outlined to establish a dedicated cell to address scholarship-related queries and streamline the application process.
- **Offline Submission Mode of Complaints for Students in campus:** Attendees provided feedback on the current status of grievance resolutions and proposed mechanisms. Suggestions were discussed to improve the efficiency of complaint handling and ensure equitable access to campus facilities. Action items were identified to address ongoing concerns.



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and improve communication channels between students and the administration. Responsibilities were assigned to relevant personnel to follow up on action points and ensure timely resolution of issues.

The meeting concluded with a summary of key decisions and action points. It was reiterated that continuous feedback and proactive measures are essential to fostering a supportive campus environment for all students.


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Lucknow (U.P.)

ACTION TAKEN REPORT

S.No.	Minutes of Meeting	Action taken
1.	Offline Submission Mechanism of Complaints	Implemented an offline submission mechanism for student complaints. Installed physical complaint submission boxes across campus for convenient access. Each box is clearly labeled and strategically placed in areas such as academic buildings, libraries, and reception
2.	Issue Related to Scholarships of Students:	<ul style="list-style-type: none">• Established a dedicated Scholarship Cell to address student queries and streamline the scholarship application process.• Appointed Mr. S. D. Tripathi, as the convener of the Scholarship Cell.• Initiated steps to improve transparency and accessibility of scholarship information to students.
3	Any other matter raised by the members	Gathered valuable feedback from attendees regarding implemented initiatives.



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28.07.2018

Appointment of Scholarship Nodal Officer

This is to Certify that Mr. S.D. Tripathi is appointed as Nodal Officer of Scholarship Cell. All the matters related to Post-metric Scholarship and Fee Reimbursement System, Uttar Pradesh, including update on application, managing selection procedures and ensuring fair and transparent distribution of scholarships among deserved students of the college will be performed by him. The students are required to contact Mr. S.D Tripathi regarding the same. His contact details are as under;

Phone Number : 9838817237

Email Id: tripathiskd@gmail.com

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Principal, Vrindavan Yojna
Raibareilly Road, Lucknow



Cc,

All Incharges,

Notice Board



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04-09-2018

NOTICE

A meeting of the Grievance & Redressal Committee will be held at 4:30pm on 6th September, 2018 in the Administrative Office of the college to discuss the following agenda. All the concerned committee members are required to attend the meeting.

Agenda of meeting:

1. Preview of Action Taken in the previous meeting
2. Grievances concerning the adequacy of budget allocation for electrical equipment.
3. Grievance regarding unpleasant odors in the college environment.
4. Grievances regarding the request to permit students to use the Computer Lab for additional classes/learning hours.
5. Any other matter raised by the members



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2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow

To,
The Principal
Sri Krishna Dutt Academy
Lucknow

Date - 02-09-2018

Subject - Unpleasant odor in the campus.

Sir,

I am writing to bring to your attention the concerning issue of a bad odor in my classroom. The smell is strong and very unpleasant, and it has been affecting the concentration and wellbeing of the students.

We understand that this may not be an easy issue to address, but we would kindly request that you look into the matter and take the necessary steps to address it. We are all eager to continue our studies in a safe and pleasant environment.

Thank you for your time and consideration.

Sincerely,

Prashant Pandey
Shivansh Shukla

Aditya Kumar

Prashant
Shivansh

Aditya

B.Com

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2018-19

MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING:

A meeting of Grievance & Redressal Committee was held on September 06, 2018 at 4:30 pm in Administrative Office to address the issues discussed in agenda.

Following members were present for the meeting:

1. Dr. Nahar Singh, Chairperson *NS*
2. Mr. C.L. Gupta, Office Superintendent *ch*
3. Dr. Anshul Pant, Convenor *Apant*
4. Mr. Krishna Kumar, Member *KK*
5. Mr. Puroshottam Rai, Member *Puroshottam Rai*
6. Manish Yadav (B.Ed. 2017) *Manish*
7. Pooja Yadav (B.Ed. 2017) *Pooja*

1. Welcome and Opening Remarks :

The meeting commenced with a warm welcome extended to all attendees. The convenor provided an overview of the agenda, emphasizing the importance of addressing grievances promptly and effectively.

2. Preview of Action Taken in the previous meeting

The convenor began by reading through the actions taken in the previous meeting, emphasizing the importance of continuity and follow-up on previous discussions.



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3. Allocation of Budget for Electric Items: - The issue of insufficient budget allocation for electric items was discussed. It was noted that all departments are facing challenges due to outdated or inadequate electrical equipment.

- Suggestions were made to review the current budget allocation and explore options for reallocating funds or seeking additional resources. The matter is escalated to Finance department to review current budget allocation for electric items and propose adjustments if feasible.

3. Unpleasant odors in the college environment: Concerns regarding a persistent bad smell in certain areas of the college were addressed. It was identified that the issue may stem from plumbing or waste management systems. Facilities management agreed to conduct a thorough inspection to identify the source of the smell and take necessary remedial measures.

4. Permission for Extra Classes/Learning Hours in Computer Lab: The request for allowing students to use the Computer Lab for additional classes or learning hours was discussed. It was recognized that there is a demand among students and faculty for extended access to computer facilities.

The possibility of extending lab hours or implementing a scheduling system was considered to accommodate extra classes. The matter was escalated to Academic committee to assess the feasibility of extending Computer Lab hours and propose a structured schedule for extra classes.

The meeting was adjourned at 3:00pm.



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Report on Implementation of Phenol/Germicides in Sweeping and Cleaning Operations



[Handwritten Signature]
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REPORT ON ODOR ISSUE IN PROXIMITY TO URINAL TOILETS

Investigation Findings

Upon investigation, it was observed that the source of the odor was indeed linked to the urinal toilets. Factors contributing to this issue included inadequate ventilation, irregular cleaning practices, and potentially malfunctioning urinal fixtures. The buildup of organic matter and the presence of bacteria in these areas were identified as primary causes of the unpleasant smell.

Corrective Actions Taken: In order to mitigate the odor and improve overall hygiene standards, the following corrective actions have been implemented:

1. **Enhanced Cleaning Protocols:** A more rigorous cleaning schedule has been established, focusing specifically on the urinal toilets and surrounding areas. This includes the use of Harpic and Lizol cleaners to effectively eliminate odors and disinfect surfaces.
2. **Maintenance and Inspection:** Regular maintenance checks are now being conducted to ensure that all urinal fixtures are functioning correctly. Any malfunctioning units are promptly repaired or replaced to prevent further odor issues.
3. **Improvement in Ventilation:** Steps have been taken to improve ventilation in the restroom facilities by installing proper exhaust fans and adequate airflow. Also, the installation of air fresheners or odor-neutralizing products is brought in practice where necessary.
4. **Staff Training:** Our cleaning staff has been strictly instructed and trained to implement these new protocols effectively. This includes proper techniques for cleaning urinals, identifying early signs of odor buildup, and maintaining cleanliness standards.

Monitoring and Future Actions:

Continuous monitoring of the restroom facilities will be conducted to assess the effectiveness of these measures.

Feedback from facility users will also be solicited to gauge improvements in odor control and overall satisfaction.

Adjustments to cleaning schedules or procedures will be made as needed to ensure long-term odor prevention and hygiene.



(Signature)
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Proof on Extended Timing for Computer Lab Access

Date	Name of student	Incoming Time	Outgoing Time	Signature	Purpose
12/12/2018	Abha Pandey	2:30 PM	4:00 PM	[Signature]	CV Preparation
	Jyoti Yadav	2:30 PM	4:30 PM		MS Office
	Vaishika	2:30 PM	5:00 PM		Power Point
	Anjali Mishra	2:30 PM	4:30 PM		MS Office
	Mishra. Subu	2:30 PM	5:00 PM		MS Word
12/12/2018	Ashutosh Sharma	3:00 PM	4:30 PM	[Signature]	Study Material
	Anjali Dubey	2:30 PM	4:00 PM		MS Excel
	Anjali Mishra	2:30 PM	4:15 PM		Study Material
	Mohd. Fahad	2:30 PM	5:00 PM		CV Preparation
21/12/2018	Abhishek Kumar	3:00 PM	4:00 PM	[Signature]	Studies
	Rajay Kumar	2:30 PM	3:45 PM		CV Preparation
	Jyoti Yadav	2:30 PM	4:15 PM		MS Excel
	Mayank Dixit	2:15 PM	3:00 PM		MS Office
	Shubh Agarwal	2:30 PM	5:00 PM		CV Preparation
22/12/2018	Vaishika	3:00 PM	5:00 PM	[Signature]	CV Preparation
	Deepak Pandey	2:00 PM	5:00 PM		MS Excel
	Prasanna Gupta	3:15 PM	5:00 PM		MS Office
	Shreyash Verma	3:30 PM	5:00 PM		CV Preparation
	Shubh Agarwal	4:30 PM	5:00 PM		Power Point

Date	Name of student	Incoming Time	Outgoing Time	Signature	Purpose
23/12/18	Kajal Shukla	3:00 PM	5:00 PM	[Signature]	Studies
	Bhaskar Singh	3:15 PM	5:00 PM		Study Material
	Prasanna Kumar	3:00 PM	4:30 PM		Power Point
	Anjali Mishra	3:15 PM	4:30 PM		MS Office
	Garima Singh	3:00 PM	4:00 PM		MS Office
24/12/18	Anushi Singh	3:10 PM	4:15 PM	[Signature]	Study Material
	Gayatri Vishwakshi	3:15 PM	4:30 PM		MS Excel
	Prasanna Gupta	3:15 PM	5:00 PM		MS Office
	Mayank Kumar	3:00 PM	4:30 PM		Study Material
	Rajay Yadav	4:00 PM	5:00 PM		Power Point
25/12/18	Vaishika	2:00 PM	4:30 PM	[Signature]	Power Point
	Rajvendra Yadav	2:30 PM	4:15 PM		Study Material
	Harshil Yadav	3:00 PM	4:10 PM		Study Material
	Anshu Shrivastava	2:50 PM	4:40 PM		MS Office
	Anjali Mishra	2:30 PM	4:30 PM		CV Preparation
28/12/18	Ashutosh Sharma	2:15 PM	4:15 PM	[Signature]	CV Update and Report
	Pratik Kumar	3:30 PM	4:30 PM		MS Office
	Mohd. Fahad	2:10 PM	4:10 PM		Power Point Presentation



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ACTION TAKEN REPORT

S.No.	Minutes of Meeting	Action taken
1.	Allocation of Budget for Electric Items	Management has decided to maintain surplus funds in the electric and infrastructure-related budgets to ensure readiness for any unforeseen circumstances. This proactive measure aims to prevent budgetary constraints in critical areas.
2.	Unpleasant odors in the college environment in College	Following thorough inspections, phenol/germicides are now used during sweeping and cleaning operations. Additionally, proper cleaning and maintenance of sewage tanks have been conducted to eliminate the source of the odors.
4.	Permission for Extra Classes/Learning Hours in Computer Lab	Based on recommendations from the Academic Committee, the Computer Lab is now accessible to students until 5 PM after regular classes. This extended access period aims to



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		accommodate additional learning hours and academic activities.
5	Any other matter raised by the members	Continue regular inspections and maintenance to sustain cleanliness standards and address any arising issues promptly.



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The Principal
Sri Krishna Dutt Academy

Date :- 05/10/2018

Subject :- Regarding permission for mobile phone usage.
Respected Sir,

This is to inform you that I am writing to request reconsideration of the current policy regarding the use of mobile phone during classes.

In today's digital age, mobile phones are very important tools for research and learning. I am also aware of reducing distraction in class.

Controlled use of mobile phones can enhance the educational experience in following ways -

1. Research - access to online resources, materials
2. Communication - In case of emergency
3. Note-taking efficiency

To ensure responsible usage, I propose to implement guidelines that specify when and how mobile phone be used.

Thankyou for considering this proposal.

Sincerely,

Savan Kumar
(B.Sc)



~~Skaner~~
Aryan
Saumya

Principal
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2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow

Date: / /

To
The Principal
SKD Degree College
Lucknow,
Date - 20/11/18

Subject - Application for the use of mobile
during college tenure.

Respected Ma'am,

I Anjali Mishra of B.Sc 1st
Sem (2019 Batch) beg to say that please allow
us mobile phones in the classrooms. As if
sometimes our parents want to contact
us due to any emergency, they face
problem in contacting us, because our
phones are submitted in the office.

Kindly allow us mobile phones in
classrooms too.

Thanking you
Yours sincerely
Anjali Mishra
B.Sc 1st Sem (2019 Batch)



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04.12.2018

NOTICE

A meeting of the Grievance & Redressal Committee will be held at 4:30pm on 10th December, 2018 in the Administrative Office of the college to discuss the following agenda. All the concerned committee members are required to attend the meeting.

Agenda of meeting:

1. Grievances regarding class-hygiene
2. Request to provide mobile phones to students in classrooms
3. Mark sheet related grievance
4. Any other matter raised by the members

Convener

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2018-19

MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING:

A meeting of Grievance & Redressal Committee was held on December 10, 2018 at 4:30 pm in Administrative Office to address the issues discussed in agenda.

Following members were present for the meeting:

1. Dr. Nahar Singh, Chairperson *NS*
2. Mr. C.L. Gupta, Office Superintendent *CLG*
3. Dr. Anshul Pant, Convener *Apant*
4. Mr. Krishna Kumar, Member *KK*
5. Mr. Puroshottam Rai, Member *PR*
6. Manish Yadav (B.Ed. 2017) *Manish*
7. Pooja Yadav (B.Ed. 2017) *Pooja*

At the outset, Convener welcomed all the members and the laid the agenda of the meeting which was taken up for discussion and resolutions adopted accordingly.

1. Grievances regarding class-hygiene

The meeting was called to address the recent grievance raised by students regarding the lack of dustbins on college premises. It was noted that several students had formally requested the provision of dustbins in various areas of the college due to the inconvenience caused by the absence of adequate waste disposal facilities. The administration acknowledged the urgency of the matter and promptly implemented the installation of dustbins across all common areas of the college.

Request to provide mobile phones to students in classrooms



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The students urged to have their mobile phones along with them even in class-rooms which they might need if any urgent call comes from home. However, this was rejected and all students would be given contact no. of office and reception where their family members may contact in case of urgency during college hours.


2. Mark sheets related grievance

- Regarding examinations, for correction in mark sheets of students who were marked absent, Mr. Sarvesh Panday (Office Assistant) will coordinate with the University of Lucknow.

5. Any other matter raised by the members

The meeting concluded with the administration expressing appreciation for the students' proactive approach in highlighting the issue and reaffirming their commitment to addressing similar concerns promptly in the future.




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Raibareilly Road, Lucknow

Sri Krishna Dutt Academy,
Vrindavan Yojna, Raebareli Road,
Lucknow (U.P.)
(An Associated college of University of Lucknow)

ACTION TAKEN REPORT

S.No.	Minutes of Meeting	Action taken
1.	Class-room related issues	The Principal Sir confirmed that dustbins have been strategically placed in locations such as corridors, cafeterias, and outdoor gathering spaces to ensure accessibility and convenience for students and staff.
2.	Request to provide mobile phones to students in classrooms	Not considered, however office and reception number is provided to students to call their parents and vice versa
4.	Exam-related issues	Follow-ups were taken up by Mr. Sarvesh Panday and the student will receive the corrected marksheet soon
5	Any other matter raised by the members	Students have been provided with the college's phone number and Google Forms links within their respective What's App groups. These resources are available for addressing any grievances related to academics or their overall well-being within the college community.



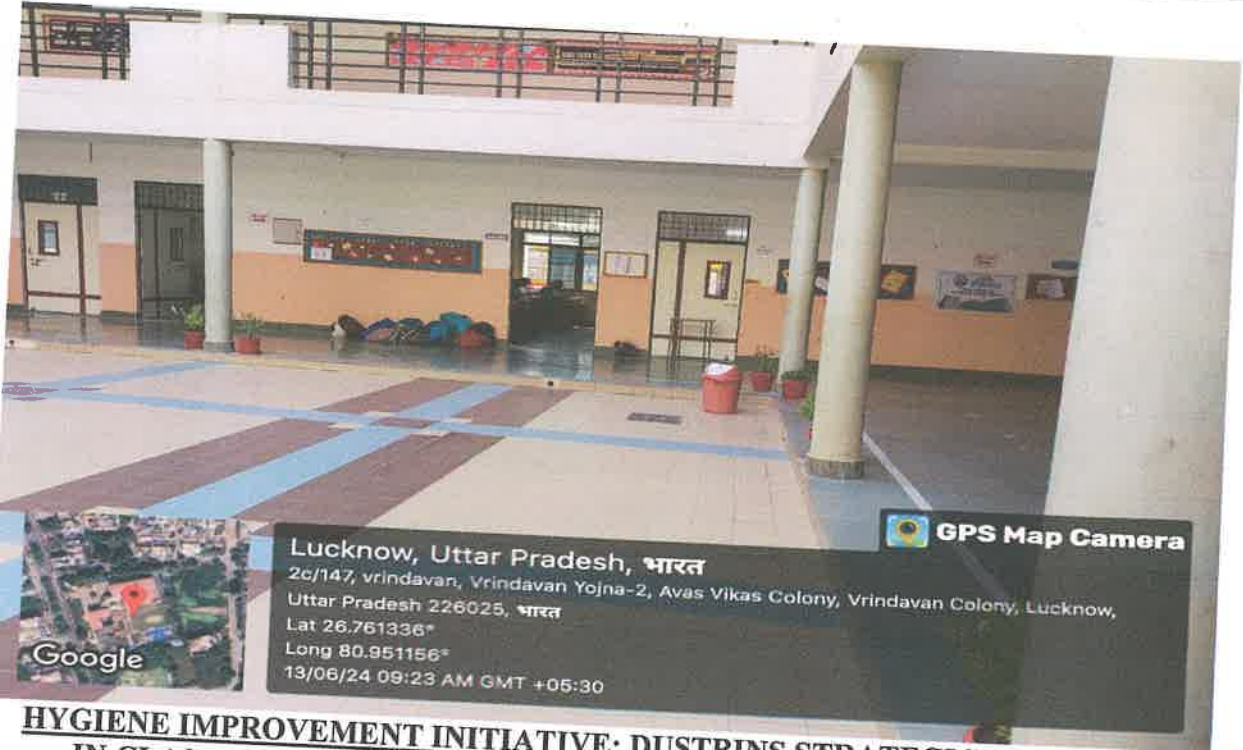
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Google

GPS Map Camera

Lucknow, Uttar Pradesh, भारत

2c/147, vrindavan, Vrindavan Yojna-2, Avas Vikas Colony, Vrindavan Colony, Lucknow,
Uttar Pradesh 226025, भारत

Lat 26.761336°

Long 80.951156°

13/08/24 09:23 AM GMT +05:30

**HYGIENE IMPROVEMENT INITIATIVE: DUSTBINS STRATEGICALLY PLACED
IN CLASSROOMS, COMMON AREAS, AND WASHROOMS TO MAINTAIN
CLEANLINESS AND HYGIENE STANDARDS**



[Signature]
Principal
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2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow



SRI KRISHNA DUTT ACADEMY

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**EXAMINATION ISSUE RESOLUTION: MR. SARVESH
PANDAY DILIGENTLY FOLLOWS UP ON EXAM-
RELATED CONCERNS, ENSURING PROMPT
RESOLUTION AND TIMELY DELIVERY OF
CORRECTED MARKSHEETS TO STUDENTS.**

28/07/2019

To,

The Controller of Examination.
Lucknow University

Subject : Regarding Updation of Marks in
Marksheet.

Respected Sir,

It is to inform you that, I am
Shaan Pandey of B.Ed Sem IV (2017-18)
from Sri Krishna Dutt Academy, Vrindavan
Yojna have given all the papers of
Semester - IV but my mark of Paper I
is not updated. So, please look into the
matter and do something as soon as possible.

Thanking You
With Regards.

Yours faithfully
Shaan Pandey
~~Jasul Srivastava~~

17239036935

B.Ed - Sem IV

Handwritten
to
C.O.E.
Lucknow University
Lucknow



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS 1, Vrindavan Yojna
Raibareilly Road, Lucknow



लखनऊ विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET
RESULT - 2017-18

B.Ed. Semester-IV, Examination, June-2018 -

College Name	SRI KRISHNA DUTT ACADEMY BRINDAVAN YOJANA RAIBARELI ROAD LUCKNOW
Enrollment No.	LE/16/0160
Roll Number	17239036935
Student Name	SHAAN PANDEY
Father's Name	RAM NAIK PANDEY
Mother's Name	PUSHPA PANDEY

MARKS DETAILS

SUBJECTS	Theory	Sessional	Practical
6758 - CONTEMPORARY INDIA AND EDUCATION	0	30	35
6759 - GENDER ISSUE AND HUMAN RIGHTS EDUCATION	47	29	35
6760 - GUIDANCE AND COUNSELLING	47	29	
6762 - THEORETICAL FOUNDATION OF CURRICULUM	46	30	
PRACTICAL	ABS		
GRADE	A		
TOTAL	328		

RESULT EBP IN:- P.I

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Note: University does not own for the errors of omissions, if any, in this statement.



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna,
Raibareilly Road, Lucknow

28/07/2018

To,

THE CONTROLLER OF EXAMINATION
LUCKNOW UNIVERSITY

SUBJECT: REGARDING UPDATION OF MARKS IN
MARKSHEET

RESPECTED SIR,

It is to inform you that, I am Parul Srivastava of B.Ed - Sem IV, Sri Krishna Dutt Academy, Vrindavan Yojna, has given all the exams of B.Ed - Sem IV (2017-2018), but my marks of Paper II and Paper III are not updated. Please look into the matter and do something as soon as possible.

Thanking You
With Regards.

Yours Obidiently
Parul Srivastava
17239036914
B.Ed - Sem IV

marked &
C.O.E.
Lucknow University
Lucknow,
~~11/11~~



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow.



लखनऊ विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET
RESULT - 2017-18

B.Ed. Semester-IV, Examination, June-2018 -

College Name	SRI KRISHNA DUTT ACADEMY BRINDAVAN YOJANA RAIBARELI ROAD LUCKNOW
Enrollment No.	LE/16/0159
Roll Number	17239036914
Student Name	PARUL SRIVASTAVA
Father's Name	SRI. AJAI KUMAR SRIVASTAVA
Mother's Name	SMT. MRIDULA SRIVASTAVA

MARKS DETAILS

SUBJECTS	Theory	Sessional	Practical
6758 - CONTEMPORARY INDIA AND EDUCATION	48	30	37
6759 - GENDER ISSUE AND HUMAN RIGHTS EDUCATION	0	29	38
6760 - GUIDANCE AND COUNSELLING	0	28	
6762 - THEORETICAL FOUNDATION OF CURRICULUM	43	29	
PRACTICAL	155		
GRADE	A		
TOTAL	282		
RESULT	EBP IN:- P.II P.III		

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Note: University does not own for the errors of omissions, if any, in this statement.



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow

To,
THE CONTROLLER OF EXAMINATION
LUCKNOW UNIVERSITY

SUBJECT: REGARDING MARK UPDATION IN MARKSHEET
SIR,

It is to inform you that, I Purnima Gupta
(17239036918) of B.Ed SEM IV from SRI KRISHNA
DUTT ACADEMY BRINDAVAN YOJNA RAIBARELI ROAD, LKO
have attempted all the papers but my mark
of Paper III (Guidance & Counselling) is not updated
I have attached the required document (marksheet)
along with the application. Please look into the
matter and do something as soon as possible.

Thanking You
With regards

DATE: 19/7/2018

PLACE: LUCKNOW

Forwarded
to
C-O-E
Lucknow University

In
2018



Yours faithfully
PURNIMA GUPTA
(17239036918)
B.Ed - SEM IV

Principal
SRI KRISHNA DUTT ACADEMY
2D/HS 1, Vrindavan Yojna
Raibareilly Road, Lucknow



लखनऊ विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET

RESULT - 2017-18

B Ed Semester-IV, Examination, June-2018

COLLEGE NAME SRI KRISHNA DUTT ACADEMY BANBARAHAT ROAD, RAIBAREILLY ROAD, LUCKNOW

ENROLLMENT NO 11762755

ROLL NUMBER 1235836978

STUDENT NAME PURNIMA SUTTA

FATHER'S NAME TAKES. DEEPA

MOTHER'S NAME SANGEETA SUTTA

MARKS DETAILS

SUBJECTS	THEORY	SESSIONAL	PRACTICAL
6595 - CONTEMPORARY VOICE AND EDUCATION	21	29	35
6595 - ENGLISH FOR THE URBAN HIGH EDUCATION	39	28	
6595 - JOURNALISM AND COUNSELLING	160	30	
6595 - FOUNDATION COURSE IN EDUCATION OF CURRICULUM	22	29	
TOTAL	303		
RESULT	EAP III - PIII		

PRINT

Check Another Roll No.

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Make University department for the errors of admission. Only in this statement



Principal
SRI KRISHNA DUTT ACADEMY
2D/Ho +, Vrindavan, Yojna
Raibareilly Road, Lucknow



राष्ट्रिय विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET

RESULT - 2017-18

B Ed Semester-Iv Examination, June-2018

COLLEGE NAME SRI KRISHNA DUTT ACADEMY RAIBAREILLY ROAD LUCKNOW

ENROLLMENT NO U17062159

ROLL NUMBER 17239036918

STUDENT NAME PURNIMA GUPTA

FATHER'S NAME RAJESH GUPTA

MOTHER'S NAME SANGEETA GUPTA

MARKS DETAILS

SUBJECTS	THEORY	SESSIONAL	PRACTICAL
6105 - CONTEMPORARY SOC AND EDUCATION	21	29	36
6109 - TEACHER EDUC AND HUMAN RESOURCES EDUCATION	31	28	
6130 - JOURNALISM AND COUNSELLING	INC	30	
6137 - TEACHER EDUCATION OF CURRICULUM	22	29	
TOTAL			

RESULT

EBP/HR/P1111



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS 1, Vrindavan Yojna,
Raibareilly Road, Lucknow

NOTE: For result downloading for the entry of candidates, apply in this statement
P1111 Check Another Roll No. Go To University Website

To

THE CONTROLLER OF EXAMINATION
LUCKNOW UNIVERSITY

SUBJECT: REGARDING MARK UPDATION IN MARKSHEET

SIR,

It is to inform you that I am ANAMIKA-17239041333
of B.Ed - SEM IV from SHRI KRISHNA DUTT DEGREE
COLLEGE VRINDAVAN YOTNA have attempted all the
papers of B.Ed - SEM IV, but in my Marksheet. The
Marks of paper, III are not updated I am attaching
the required document along with this application.
Please look into the matter

Wanted
to
C.O.E
Lucknow University
for

Yours Obidiently
ANAMIKA
B.Ed SEM IV
Roll No - 17239041333



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS Vrindavan Yotna
Raibareilly Road, Lucknow

लखनऊ विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET
RESULT - 2017-18

B.Ed. Semester-IV, Examination, June-2018

College Name	SRI KRISHNA DUTT ACADEMY BRINDAVAN YOJANA RAIBARELI ROAD LUCKNOW
Enrollment No.	LE/16/0160
Roll Number	17239041333
Student Name	ANAMIKA
Father's Name	ASHOK KUMAR
Mother's Name	PREM LATA

SUBJECTS	MARKS DETAILS		
	Theory	Sessional	PRACTICAL
6758 - CONTEMPORARY INDIA AND EDUCATION	34	28	35
6759 - GENDER ISSUE AND HUMAN RIGHTS EDUCATION	43	28	
6760 - GUIDANCE AND COUNSELLING	INC	29	
6762 - THEORETICAL FOUNDATION OF CURRICULUM	48	29	
TOTAL	309		
RESULT	EBP IN:- P.III		

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Note: University does not own for the errors of omissions, if any, in this statement.



NS
Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojana
Raibareilly Road, Lucknow

To,
The Controller of Examinations
Lucknow University

Subject - Regarding Mark updation in Marksheet.

Sir,

It is to inform you that I am Rakesh Verma (17239036919) of B.Ed - Sem (IV) from Sri Krishna Dutt, Degree college, Vrindavan Yojna have attempted all the paper of B-Ed - Sem IV but in my marksheet, the marks of Paper III are not updated. I am attaching the required document along with this application. P

Please look into the matter.

Date

19-7-2018

Your obediently

Rakesh Verma

B. Ed. Sem (IV)

Roll. NO. - 17239036919

Submitted to
C.O.E.
Lucknow University
Lucknow.
for



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS - Vrindavan Yojna,
Rahareilly Road, Lucknow

लखनऊ विश्वविद्यालय, लखनऊ
University of Lucknow

MARKS SHEET
RESULT - 2017-18

B.Ed. Semester-IV, Examination, June-2018

College Name	SRI KRISHNA DUTT ACADEMY BRINDAVAN YOJANA RAIBARELI ROAD LUCKNOW
Enrollment No.	LE/16/0159
Roll Number	17239036919
Student Name	RAKESH VERMA
Father's Name	RAM SHANKER VERMA
Mother's Name	PADMAWATI VERMA

SUBJECTS	MARKS DETAILS		
	Theory	Sessional	PRACTICAL
6758 - CONTEMPORARY INDIA AND EDUCATION	47	30	36
6759 - GENDER ISSUE AND HUMAN RIGHTS EDUCATION	48	29	
6760 - GUIDANCE AND COUNSELLING	INC	29	
6762 - THEORETICAL FOUNDATION OF CURRICULUM	51	28	
TOTAL	335		

RESULT
EBP IN:- P.III

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Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna,
Raibareilly Road, Lucknow



University of Lucknow

LUCKNOW, (U.P.) INDIA

MARKSHEET

S. No. : 491022



SRI KRISHNA DUTT ACADEMY, VRINDAVAN YOJNA, RAEBAREILY, ROAD, LUCKNOW

Roll No. : 17239036918 Enrollment No. : LE/16/01595
 Name of Candidate : PURNIMA GUPTA
 Father's Name : RAKESH GUPTA
 Mother's Name : SANGEETA GUPTA
 Name of Examination : B.Ed. Semester-IV, Examination, June-2018



MARKS

NAME OF PAPER

THEORY			INTERNAL		TOTAL		
MAX	MIN	OBT	MAX	OBT	MAX	MIN	OBT

Part A: COMPULSORY PAPER

P.I-CONTEMPORARY INDIA AND EDUCATION	70	28	41	30	29	100	50	70
--------------------------------------	----	----	----	----	----	-----	----	----

P.II-GENDER ISSUE AND HUMAN RIGHTS EDUCATION	70	28	37	30	28	100	50	65
--	----	----	----	----	----	-----	----	----

P.III-GUIDANCE AND COUNSELLING	70	28	37	30	30	100	50	67
--------------------------------	----	----	----	----	----	-----	----	----

Part B: OPTIONAL PAPER

P.IV-INNOVATION IN EDUCATION	70	28	44	30	29	100	50	73
------------------------------	----	----	----	----	----	-----	----	----

Part C: FIELD WORK

(i)-CONTENT ANALYSIS OF TEXT BOOK						50	25	36
-----------------------------------	--	--	--	--	--	----	----	----

(ii)-LIBRARY VISIT OF SCHOOL AND REPORT WRITING						50	25	35
---	--	--	--	--	--	----	----	----

Part D: PROFESSIONAL DEVELOPMENT

CLASSES IN MUSIC/DRAMA/CRAFT/PHYSICAL EDUCATION/DISASTAR MANAGEMENT								B
---	--	--	--	--	--	--	--	---

AGGREGATE OF SEMESTER IV	500	250	346
--------------------------	-----	-----	-----

AGGREGATE OF SEMESTER III	500	250	386
---------------------------	-----	-----	-----

AGGREGATE OF SEMESTER II	450	225	308
--------------------------	-----	-----	-----

AGGREGATE OF SEMESTER I	500	250	356
-------------------------	-----	-----	-----

GRAND TOTAL	1950	975	1396
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RESULT THEORY : PASSED IN FIRST DIVISION

PRACTICE IN TEACHING	MAX 200	MIN 100	OBT 148
----------------------	------------	------------	------------

RESULT PRACTICE IN TEACHING : PASSED IN FIRST DIVISION



Principal
SRI KRISHNA DUTT ACADEMY
Raebareilly Road, Lucknow



The entries in The University Marks Register shall be final in case of any discrepancy.

dated : 29 August 18 Compared and Checked by (with name & Date)

ucknow

- 1.
- 2.

[Signature]

[Signature]

Controller of Examination
University of Lucknow, Lucknow



University of Lucknow

LUCKNOW, (U.P.) INDIA

MARKSHEET

S. No. : 491028



SRI KRISHNA DUTT ACADEMY, VRINDAVAN YOJNA, RAEBAREILY, ROAD, LUCKNOW

No. : 17239036935
 Enrollment No. : LE/16/01602
 Candidate's Name : SHAAN PANDEY
 Father's Name : RAM NAIK PANDEY
 Mother's Name : PUSHPA PANDEY
 Name of Examination : B.Ed. Semester-IV, Examination, June-2018



NAME OF PAPER	MARKS							
	THEORY			INTERNAL		TOTAL		
	MAX	MIN	OBT	MAX	OBT	MAX	MIN	OBT
Part A: COMPULSORY PAPER								
P.I-CONTEMPORARY INDIA AND EDUCATION	70	28	49	30	30	100	50	79
P.II-GENDER ISSUE AND HUMAN RIGHTS EDUCATION	70	28	47	30	29	100	50	76
P.III-GUIDANCE AND COUNSELLING	70	28	47	30	29	100	50	76
Part B: OPTIONAL PAPER								
P.IV-INNOVATION IN EDUCATION	70	28	46	30	30	100	50	76
Part C: FIELD WORK								
(i)-CONTENT ANALYSIS OF TEXT BOOK						50	25	35
(ii)-LIBRARY VISIT OF SCHOOL AND REPORT WRITING						50	25	35
Part D: PROFESSIONAL DEVELOPMENT								
CLASSES IN MUSIC/DRAMA/CRAFT/PHYSICAL EDUCATION/DISASTER MANAGEMENT								A
AGGREGATE OF SEMESTER IV				500		250		377
AGGREGATE OF SEMESTER III				500		250		371
AGGREGATE OF SEMESTER II				450		225		308
AGGREGATE OF SEMESTER I				500		250		357
GRAND TOTAL				1950		975		1413

RESULT THEORY : PASSED IN FIRST DIVISION

PRACTICE IN TEACHING	MAX	MIN	OBT
	200	100	138

RESULT PRACTICE IN TEACHING : PASSED IN FIRST DIVISION



The entries in The University Marks Register shall be final in case of any discrepancy.

Dated : 29 August 18
 Lucknow

Compared and Checked by (with name & Date)

(Signature)

Controller of Examination
 University of Lucknow, Lucknow

SRI KRISHNA DUTT ACADEMY
 2D/HS-1, Vrindavan Yojna
 Raibareilly Road, Lucknow

(Signature)





University of Lucknow

LUCKNOW, (U.P.) INDIA

MARKSHEET

S. No. : 491020



SRI KRISHNA DUTT ACADEMY, VRINDAVAN YOJNA, RAEBAREILY, ROAD, LUCKNOW

Roll No. : 17239036914 Enrollment No. : LE/16/01593
 Name of Candidate : PARUL SRIVASTAVA
 Father's Name : SRI. AJAI KUMAR SRIVASTAVA
 Mother's Name : SMT. MRIDULA SRIVASTAVA
 Name of Examination : B.Ed. Semester-IV, Examination, June-2018



NAME OF PAPER	MARKS								
	THEORY			INTERNAL			TOTAL		
	MAX	MIN	OBT	MAX	OBT	MAX	MIN	OBT	
Part A: COMPULSORY PAPER									
P.I-CONTEMPORARY INDIA AND EDUCATION	70	28	48	30	30	100	50	78	
P.II-GENDER ISSUE AND HUMAN RIGHTS EDUCATION	70	28	49	30	29	100	50	78	
P.III-GUIDANCE AND COUNSELLING	70	28	44	30	28	100	50	72	
Part B: OPTIONAL PAPER									
P.IV-INNOVATION IN EDUCATION	70	28	43	30	29	100	50	72	
Part C: FIELD WORK									
(i)-CONTENT ANALYSIS OF TEXT BOOK						50	25	37	
(ii)-LIBRARY VISIT OF SCHOOL AND REPORT WRITING						50	25	38	
Part D: PROFESSIONAL DEVELOPMENT									
CLASSES IN MUSIC/DRAMA/CRAFT/PHYSICAL EDUCATION/DISASTAR MANAGEMENT								A	
AGGREGATE OF SEMESTER IV				500		250		375	
AGGREGATE OF SEMESTER III				500		250		385	
AGGREGATE OF SEMESTER II				450		225		325	
AGGREGATE OF SEMESTER I				500		250		358	
GRAND TOTAL				1950		975		1443	

RESULT THEORY : **PASSED IN FIRST DIVISION**

PRACTICE IN TEACHING	MAX	MIN	OBT
	200	100	155

RESULT PRACTICE IN TEACHING : **PASSED IN FIRST DIVISION**



The entries in The University Marks Register shall be final in case of any discrepancy.

Dated : 29 August 18
Lucknow

Compared and Checked by (with name & Date)

Principal
SRI KRISHNA DUTT ACADEMY
2D, B-1, Vrindavan Yojna
Raebareilly Road, Lucknow

[Signature]
Date

[Signature]

Controller of Examination
University of Lucknow, Lucknow





University of Lucknow

LUCKNOW, (U.P.) INDIA

MARKSHEET

S. No. : 491033



SRI KRISHNA DUTT ACADEMY, VRINDAVAN YOJNA, RAEBAREILY, ROAD, LUCKNOW

Roll No. : 17239041333

Enrollment No. : LE/16/01607

Name of Candidate : ANAMIKA

Father's Name : ASHOK KUMAR

Mother's Name : PREM LATA

Name of Examination : B.Ed. Semester-IV, Examination, June-2018



MARKS

NAME OF PAPER

THEORY			INTERNAL		TOTAL		
MAX	MIN	OBT	MAX	OBT	MAX	MIN	OBT

Part A: COMPULSORY PAPER

P.I-CONTEMPORARY INDIA AND EDUCATION

70	28	34	30	28	100	50	62
----	----	----	----	----	-----	----	----

P.II-GENDER ISSUE AND HUMAN RIGHTS EDUCATION

70	28	43	30	28	100	50	71
----	----	----	----	----	-----	----	----

P.III-GUIDANCE AND COUNSELLING

70	28	43	30	29	100	50	72
----	----	----	----	----	-----	----	----

Part B: OPTIONAL PAPER

P.IV-INNOVATION IN EDUCATION

70	28	48	30	29	100	50	77
----	----	----	----	----	-----	----	----

Part C: FIELD WORK

(i)-CONTENT ANALYSIS OF TEXT BOOK

					50	25	35
--	--	--	--	--	----	----	----

(ii)-LIBRARY VISIT OF SCHOOL AND REPORT WRITING

					50	25	35
--	--	--	--	--	----	----	----

Part D: PROFESSIONAL DEVELOPMENT

CLASSES IN MUSIC/DRAMA/CRAFT/PHYSICAL EDUCATION/DISASTAR MANAGEMENT

A

AGGREGATE OF SEMESTER IV

500	250	352
-----	-----	-----

AGGREGATE OF SEMESTER III

500	250	355
-----	-----	-----

AGGREGATE OF SEMESTER II

450	225	317
-----	-----	-----

AGGREGATE OF SEMESTER I

500	250	331
-----	-----	-----

GRAND TOTAL

1950	975	1355
------	-----	------

RESULT THEORY : PASSED IN FIRST DIVISION

PRACTICE IN TEACHING

MAX	MIN	OBT
200	100	130

RESULT PRACTICE IN TEACHING : PASSED IN FIRST DIVISION



The entries in The University Marks Register shall be final in case of any discrepancy.

Dated : 29 August 18
Lucknow

Compared and Checked by (with name & Date)

Principal
SRI KRISHNA DUTT ACADEMY
SHS-1, Vrindavan Yojna
Raebareilly Road, Lucknow

[Signature]
Principal

[Signature]
Controller of Examination
University of Lucknow, Lucknow



University of Lucknow

LUCKNOW, (U.P.) INDIA

MARKSHEET

S. No. : 491023



SRI KRISHNA DUTT ACADEMY, VRINDAVAN YOJNA, RAEBAREILY, ROAD, LUCKNOW

Roll No. : 17239036919 Enrollment No. : LE/16/0159
 Name of Candidate : RAKESH VERMA
 Father's Name : RAM SHANKER VERMA
 Mother's Name : PADMAWATI VERMA
 Name of Examination : B.Ed. Semester-IV, Examination, June-2018

MARKS

NAME OF PAPER

THEORY			INTERNAL		TOTAL		
MAX	MIN	OBT	MAX	OBT	MAX	MIN	OBT

Part A: COMPULSORY PAPER

P.I-CONTEMPORARY INDIA AND EDUCATION
 P.II-GENDER ISSUE AND HUMAN RIGHTS EDUCATION
 P.III-GUIDANCE AND COUNSELLING

70	28	47	30	30	100	50	77
70	28	48	30	29	100	50	77
70	28	47	30	29	100	50	76

Part B: OPTIONAL PAPER

P.IV-INNOVATION IN EDUCATION

70	28	51	30	28	100	50	79
----	----	----	----	----	-----	----	----

Part C: FIELD WORK

(i)-CONTENT ANALYSIS OF TEXT BOOK
 (ii)-LIBRARY VISIT OF SCHOOL AND REPORT WRITING

50	25	36
50	25	37

Part D: PROFESSIONAL DEVELOPMENT

CLASSES IN MUSIC/DRAMA/CRAFT/PHYSICAL EDUCATION/DISASTAR MANAGEMENT

A

AGGREGATE OF SEMESTER IV	500	250	382
AGGREGATE OF SEMESTER III	500	250	391
AGGREGATE OF SEMESTER II	450	225	325
AGGREGATE OF SEMESTER I	500	250	342
GRAND TOTAL	1950	975	1440

RESULT THEORY : PASSED IN FIRST DIVISION

PRACTICE IN TEACHING	MAX	MIN	OBT
	200	100	156

RESULT PRACTICE IN TEACHING : PASSED IN FIRST DIVISION



The entries in The University Marks Register shall be final in case of any discrepancy.

Dated : 29 August 18
 Lucknow

Compared and Checked by (with name & Date)

Principal
 Sri Krishna Dutt Academy
 HS-1, Vrindavan Yojna
 Raibareilly Road, Lucknow

[Signature]
 Date

[Signature]
 Controller of Examination
 University of Lucknow, Lucknow





SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

07.01.2019


NOTICE

A meeting of the Grievance & Redressal Committee will be held at 4:30pm on 12th January, 2019 in the Administrative Office of the college to discuss the following agenda. All the concerned committee members are required to attend the meeting.

Agenda of meeting:

1. Grievances regarding permission granted to Issue 4 Text Books related to the Syllabus.
2. Proposal for implementing a mechanism for timely return of textbooks


Convener


Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow








Sri Krishna Dutt Academy
(Recognised by NCTE and affiliated by University of Lucknow)
Vrindavan Yojna, Raebareilly Road
Lucknow (U.P.)

2018-19

MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING:

A meeting of Grievance & Redressal Committee was held on Januray 12, 2019 at 4:30pm in Administrative Office to address the issues discussed in agenda.

Following members were present for the meeting:

1. Dr. Nahar Singh, Chairperson 
2. Mr. C.L. Gupta, Office Superintendent 
3. Dr. Anshul Pant, Convenor 
4. Mr. Krishna Kumar, Member 
5. Mr. Puroshottam Rai, Member 

Welcome and Opening Remarks:

Dr. Anshul Pant, the Convenor, welcomed all members to the Grievance & Redressal Committee meeting. The agenda for the meeting was then presented for discussion and resolution.

Discussion Points:

1. Recommendation of Issuing 4 Textbooks per Year:



Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna
Raibareilly Road, Lucknow

- The committee discussed the recommendation to issue 2 different textbooks for undergraduate subjects each time. This would encourage them to issue other reference books further.

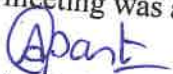
- Members agreed on the importance of providing varied resources to enhance learning but noted the need for a structured approach.

2. Mechanism for Timely Return of Textbooks:

- It was proposed to implement a mechanism requiring students to return textbooks within 15 days of issuance to ensure availability for others.

- The Office Superintendent, Mr. C.L. Gupta, outlined importance for tracking and managing textbook returns effectively and urged the librarian to collect feedback by students for regularizing a procedure

The meeting was adjourned at 3:00 p.m.


Dr. Anshul Pant,

Convenor



Approved By:
SRI KRISHNA DUTT ACADEMY
2D/DC - Mandavan Yojna
Raibareilly Road, Ghazipur ..
Dr. Nihar Singh

Principal and Chairperson



SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Report on Library Issuance Policy Analysis

Background: The library issuance policy dictates the rules and procedures for borrowing books and other materials from the library. It aims to balance the convenience of borrowers with the availability of resources for other users. The policy ensures that students and other members of the community have equitable access to the library's collection.

Analysis of Policy Implementation:

During the review period, the following aspects of the issuance policy were analyzed:

Borrowing Limits and Duration: The policy specifies the maximum number of items a student can borrow at any given time and the duration for which these items can be kept. This helps manage the circulation of resources and prevents hoarding.

Renewal and Return Procedures: Procedures for renewing borrowed items and returning them on time were reviewed. It ensures that items are available for others when not actively needed by the borrower.

Fines and Penalties: The policy's provisions regarding fines of 50/- per day for overdue items were evaluated to encourage timely return of borrowed materials and to deter excessive hoarding or neglect.

Based on the analysis conducted:

- ✓ The current issuance policy generally meets the needs of students and other users by providing clear guidelines for borrowing and returning library materials.
- ✓ The policy encourages responsible use of library resources while ensuring equitable access for all members of the community.



MS
Principal
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Raibareilly Road, Lucknow



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Issue Register

पुस्तक वितरण

Name of Library: Sri Krishna Dutt Academy

दिनांक Date of Issue	क्र. सं. Serial No.	पुस्तक सं. Book No.	पुस्तक का नाम TITLE OF THE BOOK	लेखक का नाम WRITER'S NAME	To Whom Issued	
					पत्र संख्या Card No.	नाम Name of
20/7/19	1	6623	विद्या का लक्षण	सत्यजित प्रसाद	04	
20/7/19	2	3666	विद्या का लक्षण	सत्यजित प्रसाद	04	
5/8/19	3	7506	विद्या का लक्षण	सत्यजित प्रसाद	04	
20/8/19	4	6167	विद्या का लक्षण	सत्यजित प्रसाद	04	
4/9/19	5	7142	Psychological basis	Dr. Rashmi Soni	4	
7/9/19	6	7730	विद्या का लक्षण	सत्यजित प्रसाद	04	
14/9/19	7	7141	Psychological basis	Dr. Rashmi Soni	1	
5/10/19	8	6287	Pedagogy of Commerce	Dr. Anshu Sharma		
8/10/19	9	4726	विद्या का लक्षण	सत्यजित प्रसाद	04	
11/11/19	10	7002	विद्या का लक्षण	सत्यजित प्रसाद	04	
6/11/19	11	6307	Pedagogy of schools	Dr. Anshu Sharma		
20/12/19	12	6308	विद्या का लक्षण	सत्यजित प्रसाद	04	
20/12/19	13	7168	विद्या का लक्षण	सत्यजित प्रसाद	04	
9/1/20	14	8331	विद्या का लक्षण	सत्यजित प्रसाद	04	
11/1/20	15	8824	विद्या का लक्षण	सत्यजित प्रसाद	04	
11/1/20	16	8399	विद्या का लक्षण	सत्यजित प्रसाद	04	
11/1/20	17	7609	विद्या का लक्षण	सत्यजित प्रसाद	04	
15/1/20	18	6948	विद्या का लक्षण	सत्यजित प्रसाद	04	
20/2/20	19	7672	विद्या का लक्षण	सत्यजित प्रसाद	04	
7/12/20	20	2063	विद्या का लक्षण	सत्यजित प्रसाद	04	
7/12/20	21	11148	विद्या का लक्षण	सत्यजित प्रसाद	04	
14/12/20	22	1376	विद्या का लक्षण	सत्यजित प्रसाद	04	

of Library Books

पंजिका

Year: 20 - 20

वर्ग Borrower	कक्षा Class	पुस्तक सं. Signature of Borrower	पिनांक Due Date of return	वापसी की तिथि Date of return	अन्य Fees if any	पुस्तकालय के प्रमुख Initials of Librarian	टिप्पणी Remarks
	B-19	Anusha Dutt	31/8/19	31/8/19			
	B-17	Anusha Dutt	31/8/19	31/8/19			
	B-17	Anusha Dutt	19/9/19	21/9/19			
	B-17	Anusha Dutt	7/9/19	7/9/19			
		Anusha Dutt	10/9/19	19/9/19			
		Anusha Dutt	21/9/19	29/9/19			
		Anusha Dutt	31/8/19	31/8/19			
		Anusha Dutt	19/9/19	6/10/19			
		Anusha Dutt	19/9/19	19/10/19			
		Anusha Dutt	15/11/19	20/11/19			
		Anusha Dutt	16/11/19	20/11/19			
		Anusha Dutt	10/1/20	20/1/20			
		Anusha Dutt	10/1/20	11/2/20			
		Anusha Dutt	22/1/20	15/1/20			
		Anusha Dutt	22/1/20	24/1/20			
		Anusha Dutt	25/1/20	28/1/20			
		Anusha Dutt	25/1/20	21/2/20			
		Anusha Dutt	27/1/20	20/1/20			
		Anusha Dutt	4/3/20	5/3/20			
		Anusha Dutt	21/12/20	21/1/21			
		Anusha Dutt	21/12/20	21/1/21			

Proof for Library Issuance Policy

Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1 Vrindavan Yojna
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Lucknow (U.P.)

ACTION TAKEN REPORT

S.No.	Minutes of Meeting	Action taken
1.	Recommendation of Issuing 2 Textbooks at a time	The committee endorsed the recommendation to issue 2/3 textbooks per year for undergraduate subjects, ensuring a diverse range of resources for students. Guidelines is established to specify the selection criteria i.e. per subject 1 textbook only at a time.
2.	Mechanism for Timely Return of Textbooks	A policy will be implemented requiring students to return textbooks within 15 days of issuance. Mr. C.L. Gupta will oversee the implementation and ensuring compliance and efficient management of textbook resources.
5	Next Steps	Follow-up meeting is to be scheduled by the end of the semester to review policy effectiveness and address any arising issues.



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04.04.2019


NOTICE

A meeting of the Grievance Redressal Committee will be held at 4:30pm on 15th April, 2019 in the Administrative Office of the college to discuss the following agenda. All the concerned committee members are required to attend the meeting.

Agenda of meeting:

1. Follow up for Library books issuance and return policy


Convenor


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Raibareilly Road, Lucknow










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2018-19

MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING:

A meeting of Grievance & Redressal Committee was held on April, 15 2019 at 4:30pm in Administrative Office to address the issues discussed in agenda.

Following members were present for the meeting:

1. Dr. Nahar Singh, Chairperson 
2. Mr. C.L. Gupta, Office Superintendent 
3. Dr. Anshul Pant, Convener 
4. Mr. Krishna Kumar, Member 
5. Mr. Puroshottam Rai, Member 
6. Manish Yadav (B.Ed. 2017) 
7. Pooja Yadav (B.Ed. 2017) 


Welcome and Opening Remarks:

Dr. Anshul Pant, the Convener, welcomed all members to the Grievance & Redressal Committee meeting.

Agenda:

Review of the effectiveness of the revised book issuance policy




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Raibareilly Road, Lucknow

- The committee reviewed the outcomes of implementing the policy allowing students to borrow 2 books for a period of 15 days.
- It was reported that this approach significantly improved access to a variety of reference books for all students.
- Students expressed satisfaction with the availability of diverse resources within the library.
- It was noted that students requiring books for longer than 15 days can now issue the same book consecutively for up to three times, extending the borrowing period to 1.5 months.
- This flexibility has been well-received and has addressed the needs of students engaged in long-term research projects.




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Raibareilly Road, Lucknow

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ACTION TAKEN REPORT

<p>Review of the effectiveness of the revised book issuance policy</p>	<p>i. The Library Committee will continue to monitor the implementation of the revised book issuance policy.</p> <p>ii. Feedback from students and staff will be gathered periodically to assess ongoing satisfaction and identify any potential areas for improvement.</p> <p>iii. Library staff to maintain updated records of book issuance</p>
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Principal
SRI KRISHNA DUTT ACADEMY
2D/HS-1, Vrindavan Yojna
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GRIEVANCE REDRESSAL CELL

ANNUAL REPORT 2018-19

SUMMARY

The annual report showcases the comprehensive activities of the Grievance Redressal Cell at Sri Krishna Dutt Academy for the academic year 2018-19. We are delighted to announce that few grievances were lodged throughout this period, underscoring the efficacy of our proactive strategies in resolving issues and fostering a conducive atmosphere within the college. This report accentuates the initiatives undertaken to preempt grievances and sustain a campus environment devoid of complaints.

INTRODUCTION

1. The Grievance Redressal Cell is instrumental in maintaining harmony at Sri Krishna Dutt Academy by effectively addressing concerns and grievances.
2. Our college prioritizes student welfare and fosters a supportive learning environment.
3. An efficient grievance redressal process is crucial for upholding transparency and trust.
4. Promptly addressing student concerns ensures an optimal learning experience for all.

GRIEVANCE REDRESSAL PROCESS

1. Explain the grievance redressal process followed by the cell
2. Describe how the cell proactively addresses potential issues and fosters a culture of transparency, fairness, and accountability.
3. Highlight the importance of effective communication channels, regular student engagement initiatives, and feedback mechanisms.

GRIEVANCE REDRESSAL STATISTICS

S.NO	AGENDA	DECISION TAKEN
1	Grievances regarding class-hygiene	Dustbins were placed in all the classes, common areas and washrooms.
2	Request to provide mobile phones to students in classrooms	Not considered, however office and reception number is provided to students to call their parents and vice versa



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3	Exam-related issues	Follow-ups were taken up by Mr. Sarvesh Panday and the student will receive the corrected marksheet soon
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SRI KRISHNA DUTT ACADEMY
2D/HS-1, Madhava, Kalyan,
Raibareilly Road, Lucknow