



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

## CRITERIA 5

### 5.1: Student Support

#### *5.1.4: Proof for implementation of guidelines of statutory/regulatory bodies*

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**Grievance &  
Redressal  
Committee  
(1<sup>st</sup>  
Sessional  
Minutes of  
Meeting)**



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

20/13-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111590

## Grievance & Redressal Committee

Academic Session: 2022-23

Date: September 16, 2022

Time: 3:30 PM

Venue: Administrative Office, Sri Krishna Dutt Academy

### 1st Sessional Meeting of the Grievance & Redressal Committee (2022-2023)

#### Agenda:

1. Welcome and Introduction
2. Review of the Grievance Redressal Policy
3. Evaluation of the Grievance Redressal Process
  - Analysis of Grievances Received
  - Effectiveness of the Grievance Registration Process
  - Timeliness of Grievance Resolution
  - Stakeholder Satisfaction
4. Collaboration with Other Committees
  - Updates from the Discipline Committee
  - Updates from the Anti-Ragging Committee
  - Updates from the Women's Cell
5. Awareness Campaign Review
  - Effectiveness of the Awareness Campaign
  - Feedback from Students and Faculty
  - Suggestions for Improvement
6. Grievance Redressal Training
  - Capacity Building for Committee Members
  - Sensitization Sessions for Faculty and Staff
7. Future Plans and Strategies
8. Any Other Business
9. Conclusion and Next Steps

#### Minutes of the Meeting of the Grievance Redressal Committee (2022-2023):

The following members were present:

Dr. Deepak Kulshreshtha, Chairperson *DK*  
Dr. Manjari Shukla Convener *MS*  
Mr. Krishna Kumar Member *KK*  
Dr. Mudhu Gupta Member *MG*  
Sahil Chauhan, Student Member *Sahil Chauhan*  
Varsha Pandey, Student Member *VP*

### Key Decisions and Action Points:

1. The committee reviewed the Grievance Redressal Policy and found it to be comprehensive and effective in addressing student grievances.
2. The evaluation of the grievance redressal process revealed that the number of grievances received had decreased compared to previous years, indicating an overall improvement in the college environment. However, the committee identified areas for further enhancement, such as streamlining the grievance registration process and ensuring timely resolution of grievances.
3. The collaboration with other committees, such as the Discipline Committee, Anti-Ragging Committee, and Women's Cell, was found to be effective in addressing specific issues and maintaining a harmonious environment. The committee members shared updates on the actions taken by their respective committees and discussed ways to strengthen the collaboration.
4. The awareness campaign review highlighted the need for more targeted and interactive sessions to engage students and faculty. The committee decided to explore innovative methods, such as social media campaigns and student-led initiatives, to enhance the reach and impact of the awareness drive.
5. The committee recognized the importance of continuous training and capacity building for its members to handle grievances effectively. It was decided to organize regular sensitization sessions for faculty and staff to ensure a consistent approach to grievance redressal.
6. The committee discussed future plans and strategies to further strengthen the grievance redressal mechanism, including:
  - Conducting periodic surveys to assess stakeholder satisfaction and identify areas for improvement.
  - Exploring the possibility of establishing an online grievance registration system for enhanced accessibility.
  - Collaborating with external experts and organizations to learn best practices and implement innovative solutions.

The meeting concluded with a vote of thanks to the chairperson and all the members for their active participation and valuable contributions. The next meeting is scheduled for October 7, 2022.

Conf.ener



Principal  
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2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

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2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

## Grievance & Redressal Committee

Academic Session: 2021-22

Date: September 21, 2021

Time: 4:30 PM


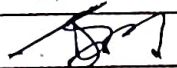
Venue: Administrative Office, Sri Krishna Dutt Academy

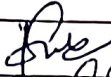
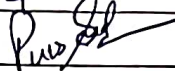
### 1st Sessional Meeting of the Grievance & Redressal Committee (2021-22)

#### Agenda

1. Welcome and Introduction
2. Review of Grievance Redressal Policy
  - Overview of the policy and its objectives
  - Discussion of the importance of the policy in maintaining a harmonious educational environment
3. Grievance Redressal Procedure
  - Review of the grievance registration process
  - Acknowledgment and analysis of grievances
  - Decision-making process
  - Reporting and recording of grievances
4. Awareness Campaign
  - Review of the institutional awareness drive
  - Discussion of the effectiveness of the drive in promoting awareness about the Grievance Redressal Policy
  - Suggestions for improvement
5. Collaboration with Other Committees
  - Review of the collaboration with the Discipline Committee, Anti-Ragging Committee, and Women's Cell
  - Discussion of the importance of inter-committee coordination in addressing student grievances
6. Monitoring and Evaluation
  - Review of the quarterly and annual reviews of the grievance redressal process
  - Discussion of the need for continuous monitoring and evaluation to ensure the effectiveness of the policy
7. Any Other Business
8. Conclusion and Next Steps

#### Minutes of the Meeting :

Dr. Nahar Singh	Chairperson 
Mr. Subhash Chandra Tiwari	Convener 

Mr. Krishna Kumar	Member	
Mr. Puroshottam Rai	Member	

**Key Decisions and Action Points:**

1. The committee reviewed the Grievance Redressal Policy and its objectives, emphasizing the importance of maintaining a harmonious educational environment.
2. The committee discussed the grievance redressal procedure, ensuring that all members were familiar with the steps involved in registering, acknowledging, analyzing, and resolving grievances.
3. The committee reviewed the institutional awareness drive and discussed its effectiveness in promoting awareness about the Grievance Redressal Policy. Suggestions were made to improve the drive, including the use of social media platforms and more interactive sessions.
4. The committee emphasized the importance of collaboration with the Discipline Committee, Anti-Ragging Committee, and Women's Cell in addressing student grievances. It was decided to schedule regular meetings with these committees to ensure coordination and effective grievance redressal.
5. The committee reviewed the quarterly and annual reviews of the grievance redressal process, highlighting the need for continuous monitoring and evaluation to ensure the effectiveness of the policy. It was decided to schedule regular reviews to assess the performance of the committee and identify areas for improvement.

The meeting concluded with a vote of thanks to the chairperson and all the members for their active participation and valuable contributions. The next meeting is scheduled for October 25, 2021.

**Convener**



**Principal**  
**Principal**  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



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Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

## Grievance & Redressal Committee

Academic Session: 2020-21

Date: November 19, 2020


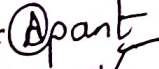


Time: 4:30 PM

Venue: Administrative Office, Sri Krishna Dutt Academy

## 1<sup>st</sup> Sessional Meeting of Grievance&Redressal Committee – 2020-21

The 3rd-year 1st sessional meeting of the Grievance Redressal Committee was held on November 23, 2020, marking the first opening of the college after the lockdown period. The meeting aimed to address student grievances and ensure a smooth transition back to campus life while upholding the safety and well-being of all stakeholders.

The meeting of the Grievance & Redressal Committee was held on July 12, 2019. The following members were present:

- 1 Dr. Nahar Singh, Chair-person 
- 2 Dr. Anshul Pant, Convener 
- 3 Mr. Krishna Kumar, Member 
- 4 Mr. Puroshottam Rai, Member 

### Agenda:

#### 1. Welcome and Introduction

- Welcome back after the lockdown period and introduction of new committee members.

#### 2. Review of Grievances During Lockdown

- Discussion on grievances reported during the lockdown period and actions taken to address them remotely.

#### 3. Transition Plan

- Develop a transition plan for students returning to campus, addressing any concerns or challenges they may face.

#### 4. Awareness Campaign Post-Lockdown

- Plan and execute an awareness campaign to educate students on the revised policies and procedures post-lockdown.

#### 5. Collaboration with Other Committees

- Coordinate efforts with the Discipline Committee, Anti-Ragging Committee, and Women's Cell to ensure a holistic approach to student welfare.

#### 6. Monitoring and Evaluation

- Establish monitoring mechanisms to track the effectiveness of grievance redressal post-lockdown and evaluate the committee's performance.

#### 7. Any Other Business

- Open floor for additional grievances or suggestions from committee members.

#### Minutes of the Meeting:

1. The committee reviewed the grievances reported during the lockdown period, ensuring that all issues were addressed promptly and effectively.
2. A transition plan was developed to support students returning to campus, including mental health support, academic assistance, and safety measures to prevent the spread of COVID-19.
3. An awareness campaign post-lockdown was discussed, focusing on the updated policies and procedures to ensure a safe and conducive learning environment for all students and staff.
4. Collaboration with other committees was emphasized to streamline efforts and provide comprehensive support to students facing challenges post-lockdown.
5. Monitoring and evaluation mechanisms were established to track the impact of the committee's actions and make necessary adjustments to improve the grievance redressal process.

The meeting concluded with a commitment to prioritize student welfare, address grievances effectively, and maintain a harmonious educational environment despite the challenges posed by the lockdown and subsequent reopening of the college.

Apant  
Convener



Principal  
SRI KRISHNA DUTT ACADEMY  
20/HS-1, Vindayapuri,  
Raibareilly Road, Lucknow





# SRI KRISHNA DUTT ACADEMY

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2D/H3-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2442963, 7060111500

## Grievance & Redressal Committee

Academic Session: 2019-20

Date: July 12, 2019

Time: 4:30 PM

Venue: Administrative Office, Sri Krishna Dutt Academy

### Agenda:

1. Review of Grievance Redressal Process
2. Implementation of Awareness Campaign
  - General Grievance Redressal Committee
  - Grievance Registration Process - Acknowledgment and Analysis
  - Decision-Making Process - Reporting and Recording
  - Anti-Ragging Committee
    - Ensuring Regulatory Compliance - Prompt Action on Incidents
    - Vigilance - Fair Enquiry Procedures - Welfare Monitoring
  - Women's Cell
    - Preventive Steps - Remedial Steps
3. Collaboration with Other Committees
  - Discipline Committee
  - Anti-Ragging Committee
  - Women's Cell
4. Monitoring and Evaluation
5. Any Other Business
6. Conclusion and Next Steps

### First Sessional Meeting of the Grievance & Redressal Committee (2019-20)

The meeting of the Grievance & Redressal Committee was held on July 12, 2019. The following members were present:

- 1 Dr. Anshul Pant, Convener *(Signature)*
- 2 Mr. Krishna Kumar, Member *(Signature)*
- 3 Mr. Puroshottam Rai, Member *(Signature)*
- 4 Deepak Singh, Student Member *(Signature)*
- 5 Pratima Gupta, Student Member *(Signature)*

### Key Decisions and Action Points:

1. The committee reviewed the grievance redressal process and discussed the need for continuous improvement. It was decided to:

**- General Grievance Redressal Committee:**

- **Grievance Registration Process:** Ensure that the grievance registration process is streamlined and accessible to all students

- **Acknowledgment and Analysis:** Ensure that grievances are acknowledged promptly and analyzed thoroughly to understand their nature and scope.

- **Decision-Making Process:** Utilize a structured decision-making process to seek viable solutions to the grievances presented

- **Reporting and Recording:** Maintain records of grievances received, actions taken, and how they were resolved to ensure transparency and accountability in the redressal process

**- Anti-Ragging Committee:**

- **Ensuring Regulatory Compliance:** Ensure strict adherence to regulations and guidelines pertaining to anti-ragging measures.

- **Prompt Action on Incidents:** Act swiftly and decisively in response to any reported incidents of ragging.

- **Vigilance:** Maintain vigilant oversight of activities both within and outside the campus to prevent instances of ragging.

- **Fair Enquiry Procedures:** Conduct thorough enquiries into reported incidents, adhering to fair and transparent procedures.

- **Welfare Monitoring:** Monitor the welfare of new students, particularly outside campus premises, to ensure their safety and well-being.

**- Women's Cell:**

- **Preventive Steps:** Ensure the college environment is free from sexual harassment, fostering a safe space for all.

- **Remedial Steps:** Establish a streamlined process for registering complaints to ensure swift action.

- **Addressing Complaints:** Promptly address and take cognizance of complaints regarding sexual harassment, providing necessary assistance and redressal.

- **Taking Action:** Initiate appropriate action against harassers in accordance with college policies and legal guidelines.

- **Support Services:** Arrange for comprehensive support services including counseling and security to provide emotional, psychological, and physical support to those affected.

2. The committee emphasized the importance of collaboration among the committees to ensure a comprehensive approach to grievance redressal. It was decided to:

- **Discipline Committee:** Work closely with the Anti-Ragging Committee to address issues related to discipline and ragging.

- **Anti-Ragging Committee:** Collaborate with the Women's Cell to provide support services to students affected by ragging.

- **Women's Cell:** Work with the General Grievance Redressal Committee to ensure that all grievances, including those related to sexual harassment, are addressed promptly and effectively.

4. The committee decided to meet quarterly to monitor the effectiveness of the grievance redressal process and make necessary adjustments.
5. An annual review will be conducted to evaluate the overall performance and identify areas for improvement.

The meeting concluded with a vote of thanks to the chairperson and all the members for their active participation and valuable contributions. The next meeting is scheduled for August 12, 2019.

  
Convener



Principal

  
SRI KRISHNA DUTT ACADEMY  
201/501, Yashwantrao Chavan Road,  
Rajbarahi Road, Lucknow



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2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

## Grievance & Redressal Committee

Academic Session: 2018-19

Date: July 10, 2018

Time: 4:30 PM

Venue: Principal Room, Sri Krishna Dutt Academy

### **Agenda:**

1. Introduction and Objectives
2. Committee Structure and Roles
3. Grievance Registration Process
4. Committee Operations and Decision-Making
5. Reporting and Recording
6. Awareness Drive and Institutional Support
7. Open Discussion and Suggestions

### **Minutes of the Meeting:**

#### **Introduction and Objectives:**

- The meeting was called to order by the Chairperson, Dr. Nahar Singh, at 4:30 AM.
- The objectives of the Grievance Redressal Committee were reviewed, emphasizing the importance of fostering a harmonious educational environment by addressing student grievances effectively.

#### **Committee Structure and Roles:**

- The committee members were introduced, and their roles were explained:
- Chairperson: Dr. Nahar Singh
- Members:

Dr. Anshul Pant,  
Mr. Krishna Kumar,  
Mr. Puroshottam Rai,

Convenor  
Member  
Member

#### **Grievance Registration Process:**

- The process for registering grievances was discussed, including the following steps:
- Students can submit written complaints to the committee through designated channels (e.g., email, post, or in-person).
- The committee will acknowledge receipt of grievances within 24 hours.
- Grievances will be analyzed and categorized based on severity and nature.

#### **Committee Operations and Decision-Making:**

- The committee will operate with a structured decision-making process, involving:
  - Acknowledgment and analysis of grievances
  - Decision-making based on the severity and nature of the grievances
  - Reporting and recording of actions taken and resolutions

#### **Reporting and Recording:**

- The committee will maintain records of grievances received, actions taken, and resolutions to ensure transparency and accountability.

#### **Awareness Drive and Institutional Support:**

- The importance of institutional awareness was emphasized, including:
  - Inclusion of policies in the prospectus
  - Publication on the college website
  - On-campus display of rules and regulations

#### **Open Discussion and Suggestions:**

- The committee members discussed potential challenges and suggestions for improving the grievance redressal process, including:
  - Establishing a dedicated email address for grievances
  - Conducting regular training sessions for committee members
  - Encouraging student participation in the committee

#### **Action Items:**

1. Establish a dedicated email address for grievances.
2. Conduct regular training sessions for committee members.
3. Encourage student participation in the committee.
4. Responsibilities have been assigned for advancing the promotion and documentation efforts regarding Discipline, Anti-Ragging measures, and the WC (Women Cell) initiatives.

#### **Next Meeting:**

- The next meeting of the Grievance & Redressal Committee is scheduled for August 10, 2018, at 11:00 AM.

#### **Closing:**

- The meeting was adjourned at 5:30 PM.

  
**Convener**



**Principal**  
SRI KRISHNA DUTT ACADEMY  
2D/H/3, Indawan, Yona  
Raibareilly K. U. Lucknow  
**Principal**

**ANTI-  
RAGGING  
COMMITTEE**

**(1<sup>st</sup>**

**Sessional  
Minutes of  
Meeting)**



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

20/18-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111590

- Name of the committee: Anti-Ragging Committee
- Academic year: 2022-23
- Meeting No. :01
- Date & Time: 20/09/2022; 3:00pm
- Venue: Room #2

## Minutes of Meeting

A meeting of anti-ragging cell members was held on Tuesday, 20.09.2022 in Room// 2 at 3:00 pm.

### Committee Members

S.No.	Faculty
1	Dr. Deepak Kulshreshtha (Chairperson) <i>DK</i>
2	Mr. Ravindra Pratap (Convener) <i>Ravindra Pratap</i>
3	Ms. Manjari Shukla (Member) <i>MS</i>
4	Mr. Bhoopendra Singh Niranjana (Member) <i>Bhoopendra</i>
5	Shivendra Singh (Student Member) <i>Shivendra</i>
6	Disha Rastogi ( Student Member) <i>DR</i>

S.No.	Agenda Item	Discussion Points
1	Welcome and Introduction	Introduce the purpose of the meeting and its agenda.
2	Notice Dissemination	Discuss the process of sending college notices along with university circulars to inform all students about the prohibition and prevention of anti-ragging activities.
3	Online Facility for Anti-Ragging Affidavits	<ul style="list-style-type: none"><li>• Inform students about the NATIONAL RAGGING PREVENTION PROGRAMME</li><li>• online facility for submitting anti-ragging affidavits.</li><li>• Discuss the importance of complying with this requirement.</li></ul>
4	Handling of Ragging Cases	<ul style="list-style-type: none"><li>• Discuss procedures for handling any cases of ragging that arise within or outside the campus.</li></ul>

		<ul style="list-style-type: none"> <li>• Address any questions or concerns students may have regarding the handling of such cases.</li> </ul>
5	<b>Grievance Cell Setup</b>	<ul style="list-style-type: none"> <li>• Discuss the set-up of a grievance cell to address any concerns related to ragging promptly.</li> <li>• Explain the role of the grievance cell in ensuring student safety and well-being.</li> </ul>
6	<b>Work Allocation</b>	<ul style="list-style-type: none"> <li>• Allocate responsibilities within the Anti-Ragging Committee to ensure effective functioning.</li> <li>• Ensure transparency and accountability in work allocation.</li> </ul>
7	<b>Awareness Campaign</b>	<ul style="list-style-type: none"> <li>• Discuss strategies for raising awareness among students about the Anti-Ragging Committee and its proactive measures.</li> <li>• Brainstorm ideas for engaging students in promoting a culture of respect and safety on campus.</li> </ul>
8	<b>Orientation Programme</b>	<ul style="list-style-type: none"> <li>• Plan the inclusion of information about the Anti-Ragging Committee rules during the admission process and at the orientation programme for first-year students.</li> <li>• Ensure that all incoming students are informed about the committee's role and expectations.</li> </ul>
9	<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• Open the floor for any additional questions, comments, or concerns from students.</li> <li>• Address any other relevant topics or upcoming events.</li> </ul>
10	<b>Closing Remarks and Adjournment</b>	<ul style="list-style-type: none"> <li>• Summary of key points discussed.</li> <li>• Thank you and adjournment.</li> </ul>

Principal  
SRI KRISHNA ACADEMY  
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Raibareilly Road, Lucknow





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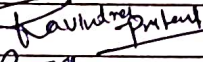

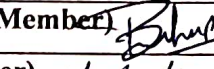
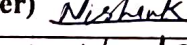
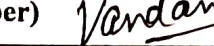
2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

- Name of the committee: Anti-Ragging Committee
- Academic year: 2021-22
- Meeting No. :01
- Date & Time: 23/09/2021; 3:00pm
- Venue: Room #2

## Minutes of Meeting

A meeting of anti-ragging cell members was held on Friday, 23.09.2021 in Room# 2 at 3:00 pm.

### Committee Members

S.No.	Faculty
1	Dr. Nahar Singh (Chairperson) 
2	Mr. Ravindra Pratap (Convenor) 
3	Ms. Pooja Shukla (Member) 
4	Mr. Bhoopendra Singh Niranjana (Member) 
5	Nishank Bharati (Student Member) 
6	Vandana Yadav ( Student Member) 

S.No.	Agenda Item	Discussion Points
1	Welcome and Introduction	Introduce the purpose of the meeting and its agenda.
2	Notice Dissemination	Discuss the process of sending college notices along with university circulars to inform all students about the prohibition and prevention of anti-ragging activities.
3	Online Facility for Anti-Ragging Affidavits	<ul style="list-style-type: none"><li>• Inform students about the NATIONAL RAGGING PREVENTION PROGRAMME</li><li>• online facility for submitting anti-ragging affidavits.</li><li>• Discuss the importance of complying with this requirement.</li></ul>
4	Handling of Ragging Cases	<ul style="list-style-type: none"><li>• Discuss procedures for handling any cases of ragging that arise within or outside the campus.</li></ul>

		<ul style="list-style-type: none"> <li>• Address any questions or concerns students may have regarding the handling of such cases.</li> </ul>
5	<b>Grievance Cell Setup</b>	<ul style="list-style-type: none"> <li>• Discuss the set-up of a grievance cell to address any concerns related to ragging promptly.</li> <li>• Explain the role of the grievance cell in ensuring student safety and well-being.</li> </ul>
6	<b>Work Allocation</b>	<ul style="list-style-type: none"> <li>• Allocate responsibilities within the Anti-Ragging Committee to ensure effective functioning.</li> <li>• Ensure transparency and accountability in work allocation.</li> </ul>
7	<b>Awareness Campaign</b>	<ul style="list-style-type: none"> <li>• Discuss strategies for raising awareness among students about the Anti-Ragging Committee and its proactive measures.</li> <li>• Brainstorm ideas for engaging students in promoting a culture of respect and safety on campus.</li> </ul>
8	<b>Orientation Programme</b>	<ul style="list-style-type: none"> <li>• Plan the inclusion of information about the Anti-Ragging Committee rules during the admission process and at the orientation programme for first-year students.</li> <li>• Ensure that all incoming students are informed about the committee's role and expectations.</li> </ul>
9	<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• Open the floor for any additional questions, comments, or concerns from students.</li> <li>• Address any other relevant topics or upcoming events.</li> </ul>
10	<b>Closing Remarks and Adjournment</b>	<ul style="list-style-type: none"> <li>• Summary of key points discussed.</li> <li>• Thank you and adjournment.</li> </ul>

Principal  
SRI KRISHNA APT ACADEMY  
2D/HS-1, Vinayan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

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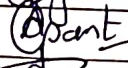
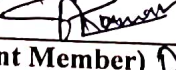
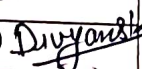
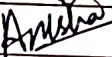
2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 708011596

- Name of the committee: Anti-Ragging Committee
- Academic year: 2020-21
- Meeting No. :01
- Date & Time: 23/11/2020; 3:00pm
- Venue: Room #2

## Minutes of Meeting

A meeting of anti-ragging cell members was held on Monday, 23.11.2020 in Room# 2 at 3:00 pm.

### Committee Members

S.No.	Faculty
1	Dr. Nahar Singh (Chairperson) 
2	Ms Jaya Sharma (Convenor) 
3	Dr. Anshul Pant (Member) 
4	Mr. Amit Kumar (Member) 
5	Divyanshi Vidyarthi (Student Member) 
6	Anisha Sharma (Student Member) 

S.No.	Agenda	Discussion Points
1	Welcome and Introduction	Introduce the purpose of the meeting and its agenda.
2	Notice Dissemination	Discuss the process of sending college notices along with university circulars to inform all students about the prohibition and prevention of anti-ragging activities.
3	Online Facility for Anti-Ragging Affidavits	<ul style="list-style-type: none"><li>• Inform students about the NATIONAL RAGGING PREVENTION PROGRAMME</li><li>• online facility for submitting anti-ragging affidavits.</li><li>• Discuss the importance of complying with this requirement.</li></ul>
4	Handling of Ragging Cases	<ul style="list-style-type: none"><li>• Discuss procedures for handling any cases of ragging that arise within or outside the campus.</li></ul>

		<ul style="list-style-type: none"> <li>• Address any questions or concerns students may have regarding the handling of such cases.</li> </ul>
5	<b>Grievance Cell Setup</b>	<ul style="list-style-type: none"> <li>• Discuss the set-up of a grievance cell to address any concerns related to ragging promptly.</li> <li>• Explain the role of the grievance cell in ensuring student safety and well-being.</li> </ul>
6	<b>Work Allocation</b>	<ul style="list-style-type: none"> <li>• Allocate responsibilities within the Anti-Ragging Committee to ensure effective functioning.</li> <li>• Ensure transparency and accountability in work allocation.</li> </ul>
7	<b>Awareness Campaign</b>	<ul style="list-style-type: none"> <li>• Discuss strategies for raising awareness among students about the Anti-Ragging Committee and its proactive measures.</li> <li>• Brainstorm ideas for engaging students in promoting a culture of respect and safety on campus.</li> </ul>
8	<b>Orientation Programme</b>	<ul style="list-style-type: none"> <li>• Plan the inclusion of information about the Anti-Ragging Committee rules during the admission process and at the orientation programme for first-year students.</li> <li>• Ensure that all incoming students are informed about the committee's role and expectations.</li> </ul>
9	<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• Open the floor for any additional questions, comments, or concerns from students.</li> <li>• Address any other relevant topics or upcoming events.</li> </ul>
10	<b>Closing Remarks and Adjournment</b>	<ul style="list-style-type: none"> <li>• Summary of key points discussed.</li> <li>• Thank you and adjournment.</li> </ul>

Principal  
 SRI KRISHNA IIT ACADEMY  
 2D/HS-1, Mindavan Yojna  
 Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow


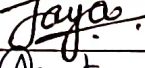
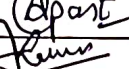
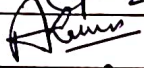
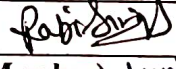
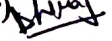
2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

- Name of the committee: Anti-Ragging Committee
- Academic year: 2019-20
- Meeting No. :01
- Date & Time: 12/07/2019; 3:00pm
- Venue: Room #2

## Minutes of Meeting

A meeting of anti-ragging cell members was held on Friday, 12.07.2019 in Room# 2 at 3:00 pm.

### Committee Members

S.No.	Faculty
1	Dr. Nahar Singh (Chairperson) 
2	Ms. Jaya Sharma (Convenor) 
3	Dr. Anshul Pant (Member) 
4	Mr. Amit Kumar (Member) 
5	Rabi Singh (Student Member) 
6	Dhiraj Kumar Singh (Student Member) 

S.No.	Agenda	Discussion Points
1	Welcome and Introduction	Introduce the purpose of the meeting and its agenda.
2	Notice Dissemination	Discuss the process of sending college notices along with university circulars to inform all students about the prohibition and prevention of anti-ragging activities.
3	Online Facility for Anti-Ragging Affidavits	<ul style="list-style-type: none"><li>• Inform students about the NATIONAL RAGGING PREVENTION PROGRAMME</li><li>• online facility for submitting anti-ragging affidavits.</li><li>• Discuss the importance of complying with this requirement..</li></ul>

4	<b>Handling of Ragging Cases</b>	<ul style="list-style-type: none"> <li>• Discuss procedures for handling any cases of ragging that arise within or outside the campus.</li> <li>• Address any questions or concerns students may have regarding the handling of such cases.</li> </ul>
5	<b>Grievance Cell Setup</b>	<ul style="list-style-type: none"> <li>• Discuss the set-up of a grievance cell to address any concerns related to ragging promptly.</li> <li>• Explain the role of the grievance cell in ensuring student safety and well-being.</li> </ul>
6	<b>Work Allocation</b>	<ul style="list-style-type: none"> <li>• Allocate responsibilities within the Anti-Ragging Committee to ensure effective functioning.</li> <li>• Ensure transparency and accountability in work allocation.</li> </ul>
7	<b>Awareness Campaign</b>	<ul style="list-style-type: none"> <li>• Discuss strategies for raising awareness among students about the Anti-Ragging Committee and its proactive measures.</li> <li>• Brainstorm ideas for engaging students in promoting a culture of respect and safety on campus.</li> </ul>
8	<b>Orientation Programme</b>	<ul style="list-style-type: none"> <li>• Plan the inclusion of information about the Anti-Ragging Committee rules during the admission process and at the orientation programme for first-year students.</li> <li>• Ensure that all incoming students are informed about the committee's role and expectations.</li> </ul>
9	<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• Open the floor for any additional questions, comments, or concerns from students.</li> <li>• Address any other relevant topics or upcoming events.</li> </ul>
10	<b>Closing Remarks and Adjournment</b>	<ul style="list-style-type: none"> <li>• Summary of key points discussed.</li> <li>• Thank you and adjournment.</li> </ul>

Principal  
SRI KRISHNA ADUTT ACADEMY  
2DIHS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

- Name of the committee: Anti-Ragging Committee
- Academic year: 2018-19
- Meeting No. :01
- Date & Time: 12/07/2018; 3:00pm
- Venue: Room #2

## Minutes of Meeting

A meeting of anti-ragging cell members was held on Tuesday, 12.07.2018 in Room# 2 at 3:00 pm.

### Committee Members

S.No.	Faculty
1	Dr. Nahar Singh (Chairperson)
2	Ms. Jaya Sharma (Convenor)
3	Dr. Anshul Pant (Member)
4	Mr. Amit Kumar (Member)
5	Amit Saxena (Student Member)
6	Gaurav Shukla (Student Member)

S.No.	Agenda	Discussion Points
1	Welcome and Introduction	Introduce the purpose of the meeting and its agenda.
2	Notice Dissemination	Discuss the process of sending college notices along with university circulars to inform all students about the prohibition and prevention of anti-ragging activities.
3	Online Facility for Anti-Ragging Affidavits	<ul style="list-style-type: none"><li>• Inform students about the NATIONAL RAGGING PREVENTION PROGRAMME</li><li>• online facility for submitting anti-ragging affidavits.</li><li>• Discuss the importance of complying with this requirement..</li></ul>

4	<b>Handling of Ragging Cases</b>	<ul style="list-style-type: none"> <li>• Discuss procedures for handling any cases of ragging that arise within or outside the campus.</li> <li>• Address any questions or concerns students may have regarding the handling of such cases.</li> </ul>
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6	<b>Work Allocation</b>	<ul style="list-style-type: none"> <li>• Allocate responsibilities within the Anti-Ragging Committee to ensure effective functioning.</li> <li>• Ensure transparency and accountability in work allocation.</li> </ul>
7	<b>Awareness Campaign</b>	<ul style="list-style-type: none"> <li>• Discuss strategies for raising awareness among students about the Anti-Ragging Committee and its proactive measures.</li> <li>• Brainstorm ideas for engaging students in promoting a culture of respect and safety on campus.</li> </ul>
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9	<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• Open the floor for any additional questions, comments, or concerns from students.</li> <li>• Address any other relevant topics or upcoming events.</li> </ul>
10	<b>Closing Remarks and Adjournment</b>	<ul style="list-style-type: none"> <li>• Summary of key points discussed.</li> <li>• Thank you and adjournment.</li> </ul>

Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow





**SRI KRISHNA DUTT ACADEMY**

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111586

**WOMEN  
CELL (1<sup>st</sup>  
Sessional  
Minutes of  
Meeting)**



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Date: 21<sup>st</sup> September, 2022

Time: 3:00 pm

Venue: College Auditorium

## AGENDA:

- First meeting of the Academic year 2022-23 to plan for awareness campaign

## COMMITTEE MEMBERS:

Members in the meeting present were,

Dr. DEEPAK KULSHRESHTHA	Principal	<i>[Signature]</i>
DR. MANJARI SHUKLA	Coordinator	<i>[Signature]</i>
DR. MADHU GUPTA	Member	<i>[Signature]</i>
KOMAL (B. ED.)	Student Member	<i>[Signature]</i>
LAXMI SHARMA (B. COM)	Student Member	<i>[Signature]</i>
DISHA ARORA (B. SC.)	Student Member	<i>[Signature]</i>

## MINUTES OF THE 1ST SESSIONAL MEETING OF THE WOMEN'S CELL:

### 1. Welcome and Introductions:

- The meeting commenced with a warm welcome to all attendees.
- Each member introduced themselves, stating their role within the committee.

### 2. Review of Mission and Objectives:

- The mission of the Women's Cell, as outlined in the agenda, was reviewed.

### 3. Discussion on Awareness Initiatives:

- There was an extensive discussion on spreading awareness among students about the social, legal, and constitutional rights of women.
- Ideas were shared on organizing workshops, seminars, and awareness campaigns to educate students about gender equality and the importance of women's empowerment.

### 4. Promoting Self-Reliance and Economic Independence:

- Strategies were discussed to encourage female students to become self-reliant and economically independent. It was suggested to organize skill development workshops, entrepreneurship programs, and career guidance sessions to empower female students.

### 5. Action Plan and Next Steps:

- An action plan was formulated to implement the discussed initiatives effectively.
- Responsibilities were assigned to committee members for organizing various activities and events.
- A timeline was set for the execution of action items.

COORDINATOR

*[Signature]*

Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 706011596

Date: 23<sup>rd</sup> September, 2021

Time: 3:00 pm

Venue: College Auditorium

## AGENDA:

- First meeting of the Academic year 2021-22 to plan for awareness campaign

## COMMITTEE MEMBERS:

Members in the meeting present were,

Dr. NAHAR SINGH	Principal
MS. POOJA DUBEY	Coordinator
SNEHA VERMA	Member
KOMAL (B. ED.)	Student Member
LAXMI SHARMA (B. COM)	Student Member
DISHA ARORA (B. SC.)	Student Member

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COORDINATOR

*Pooja*

PRINCIPAL

Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Date: 23<sup>rd</sup> November, 2020

Time: 3:00 pm

Venue: College Auditorium

## AGENDA:

- First meeting of the Academic year 2020-21 to plan for awareness campaign

## COMMITTEE MEMBERS:

Members in the meeting present were,

Dr. NAHAR SINGH	Principal	<i>A</i>
Dr. JAYA SHARMA	Coordinator	<i>Jaya</i>
Ms. POOJA DUBEY	Member	<i>Pooja</i>
DIVYA RATHORE (B. ED.)	Student Member	<i>Divya Rathore</i>
TANYA VERMA (B. COM)	Student Member	<i>Tanya</i>
SHREYA GUPTA (B. SC.)	Student Member	<i>Shreya</i>

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COORDINATOR

*Jaya*

PRINCIPAL

Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Date: 12<sup>th</sup> July, 2019

Time: 3:00 pm

Venue: College Auditorium

## AGENDA:

- First meeting of the Academic year 2019-20 to plan for awareness campaign

## COMMITTEE MEMBERS:

Members in the meeting present were,

Dr. NAHAR SINGH	Principal
MS. MADHU RANI CHAWLA	Coordinator <i>M. Rani</i>
JAYA SHARMA	Member <i>Jaya</i>
ANCHAL ASTHANA (B. ED.)	Student Member <i>Anchal Asthana</i>
ANJALI DUBEY (B. COM)	Student Member <i>Anjali</i>
AGRIMA SRIVASTAVA (B. SC.)	Student Member <i>Agrima Gupta</i>

## MINUTES OF THE 1ST SESSIONAL MEETING OF THE WOMEN'S CELL:

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*M. Rani*  
COORDINATOR

PRINCIPAL  
Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 708011586

Date: 12<sup>th</sup> July, 2018

Time: 3:00 pm

Venue: College Auditorium

## AGENDA:

- First meeting of the Academic year 2018-19 to plan for awareness campaign

## COMMITTEE MEMBERS:

Members in the meeting present were,

S.NO.	Members	Designation
1	Dr. NAHAR SINGH	Principal
2	Ms. POOJA DUBEY	Coordinator
3	JAYA SHARMA	Member
4	KOMAL GUPTA (B. ED.2017)	Student Member
5	ANKITA MISHRA (B. COM 2018)	Student Member
6	ANISHA SHARMA (B. SC. 2018)	Student Member

## MINUTES OF THE 1ST SESSIONAL MEETING OF THE WOMEN'S CELL:

### 1. Welcome and Introductions:

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COORDINATOR

*Pooja*

PRINCIPAL  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow

# **DISCIPLINE COMMITTEE**

**(1<sup>st</sup>**

**Sessional  
Minutes of  
Meeting**



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

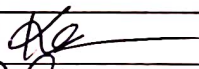
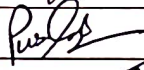
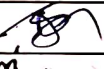
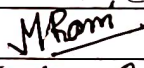
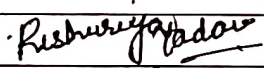
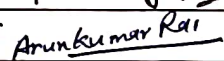
Committee: Discipline  
Academic Session: 2022-23  
Date: 17<sup>th</sup> September, 2022  
Time: 3:00 pm  
Venue: Administrative Office

## Agenda

1. To discuss the objectives and responsibilities of the Discipline Committee
2. To review and enforce the rules and regulations for students
3. To discuss the policy for disciplinary action and penalties
4. To plan awareness campaigns for students on discipline and code of conduct
5. To address any specific disciplinary issues or concerns
6. Any other matter with the permission of the chair

## Minutes of Meeting

The first sessional meeting of the Discipline Committee was held on 17/09/2022 under the chairmanship of Dr. Deepak Kulshrestha, Principal. The following members were present:

Mr. Krishna Kumar	Coordinator 
Mr. Puroshottam Rai	Member 
Mr. Subhash Chandra Tiwari	Member 
Ms. Madhu Rani Chawla	Member 
Rishuriya Yadav (B.Com 2021)	Student Member 
Arun Kumar Rai (B.Ed. 2021)	Student Member 

- The meeting commenced with the chairperson welcoming all the members and emphasizing the importance of the Discipline Committee in maintaining a conducive academic environment in the college.
- The committee discussed the objectives and responsibilities of the Discipline Committee, which include framing policies to maintain discipline, solving student-related problems, making students aware of discipline rules and regulations, and taking disciplinary action against misconduct.
- The committee reviewed the rules and regulations for students, such as wearing college uniform and ID cards, attending classes regularly, avoiding physical or verbal



confrontation, prohibiting cell phone usage during college hours, and maintaining a no-smoking, no-tobacco, no-alcohol zone in the campus.

- The committee discussed the policy for disciplinary action and penalties, including verbal warnings, written warnings, confiscation of goods, restriction of privileges, suspension, and rustication.
- The committee decided to plan awareness campaigns for students on discipline and code of conduct to ensure adherence to the rules and regulations.
- The committee also discussed specific disciplinary issues or concerns, if any, and decided to take appropriate action as per the college policy.
- The meeting concluded with the chairperson thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college.

COORDINATOR



PRINCIPAL  
Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HIS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Committee: Discipline  
Academic Session: 2021-22  
Date: 22<sup>nd</sup> September, 2021  
Time: 3:00 pm  
Venue: Administrative Office

## Agenda


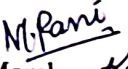
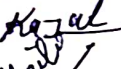

1. Review of Discipline Committee Process
  - Review of the exceptional process implemented during the COVID-19 pandemic
  - Discussion of the challenges faced and lessons learned
  - Identification of areas for improvement and refinement
2. New Normal for Discipline Committee Meetings
  - Discussion of the new normal for discipline committee meetings post-COVID-19
  - Consideration of virtual meetings and their effectiveness
  - Exploration of hybrid models combining virtual and in-person meetings
3. Changes in Student Discipline
  - Review of how student discipline practices have changed during the pandemic
  - Discussion of the impact on students with disabilities and students of color
  - Exploration of strategies to address inequitable discipline practices
4. Enhancing Support Services
  - Review of the support services provided to students during the pandemic
  - Discussion of the importance of mental health support and social-emotional awareness
  - Exploration of ways to enhance these services post-pandemic
5. Any other matter with the permission of the chair

## Minutes of Meeting:

The meeting of the Discipline Committee was held on 22/09/2021 to discuss the process and procedures for the committee after the COVID-19 pandemic. The following members were present:

1. Mr. Krishna Kumar
2. Mr. Puroshottam Rai

Coordinator  
Member

3. Mr. Subhash Chandra Tiwari Member 
4. Ms. Madhu Rani Chawla Member 
5. Kajal Shukla (B.Com 2019) Student Member 
6. Shaili Yadav (B.Sc. 2020) Student Member 

The meeting began with a review of the exceptional process implemented during the pandemic. The committee discussed the challenges faced and lessons learned, identifying areas for improvement and refinement in the discipline committee process.

The committee then moved on to discuss the new normal for discipline committee meetings post-COVID-19. The discussion centered around the effectiveness of virtual meetings and the possibility of hybrid models combining virtual and in-person meetings.

The committee also reviewed how student discipline practices have changed during the pandemic, focusing on the impact on students with disabilities and students of color. Strategies to address inequitable discipline practices were explored.

Finally, the committee discussed the importance of mental health support and social-emotional awareness, reviewing the support services provided to students during the pandemic. Ways to enhance these services post-pandemic were explored.

The meeting concluded with the chair thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college while ensuring the well-being of all students.

  
COORDINATOR

PRINCIPAL  
  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Vrindavan  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2DVHS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 708011596

Committee: Discipline  
Academic Session: 2020-21  
Date: 23<sup>rd</sup> November, 2020  
Time: 3:00 pm  
Venue: Administrative Office

## Agenda

1. Introduction and welcome
2. Review of objectives and responsibilities of the Discipline Committee
3. Discussion on effective communication of discipline rules to students
  - Use of multiple channels like announcements, posters, and handouts
  - Regular meetings and assemblies to discuss discipline matters
  - Guidance and counselling services for students
4. Enforcement of discipline rules and regulations
  - Consistent enforcement across all levels of the college
  - Positive feedback and recognition for students following rules
5. Addressing specific disciplinary issues or concerns
6. Any other matter with the permission of the chair

## Minutes of Meeting

The first sessional meeting of the Discipline Committee was held immediately after reopening of college on 23/11/2020 under the chairmanship of Dr. Nahar Singh. The following members were present:

1		
Mr. Puroshottam Rai	Coordinator	
Mr. Krishna Kumar	Member	
Mr. Subhash Chandra Tiwari	Member	
Ms. Jaya Sharma	Member	

The meeting commenced with the chairperson welcoming all the members and emphasizing the importance of the Discipline Committee in maintaining a conducive academic environment in the college, especially during the COVID-19 pandemic.

The committee reviewed the objectives and responsibilities of the Discipline Committee, which include framing policies to maintain discipline, solving student-related problems, making

students aware of discipline rules and regulations, and taking disciplinary action against misconduct.

The committee discussed various strategies to ensure effective communication of discipline rules to students, such as using clear and consistent language, regular meetings and assemblies, guidance and counselling services, positive feedback and recognition, and inclusive and interactive teaching methods.

The committee stressed the need for consistent enforcement of discipline rules and regulations across all levels of the college, while also encouraging positive feedback and recognition for students who follow the rules.

The committee also discussed specific disciplinary issues or concerns, if any, and decided to take appropriate action as per the college policy.

The meeting concluded with the chairperson thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college during these challenging times.

  
COORDINATOR

PRINCIPAL

Principal  
SRI KRISHNA DUTTA ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# SRI KRISHNA DUTT ACADEMY

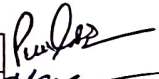

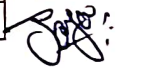

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2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

Committee: Discipline  
Academic Session: 2019-20  
Date: 13<sup>th</sup> July, 2019  
Time: 3:00 pm  
Venue: Administrative Office

## Minutes of Meeting

The 1st meeting of discipline committee of the 2019 was held on 13/07/2019 after the college opened the degree section. The meeting was chaired by Dr. Nahar Singh, principal and attended by the following members:

Mr. Puroshottam Rai	Coordinator	
Mr. Krishna Kumar	Member	
Mr. Subhash Chandra Tiwari	Member	
Ms. Jaya Sharma	Member	

- The meeting commenced with a review of the discipline committee's progress since the opening of the degree section. The committee discussed the challenges and successes encountered during this period and identified areas for further improvement.
- The committee deliberated on the enforcement of discipline rules and regulations within the degree section, emphasizing the importance of maintaining a conducive academic environment for all students. Strategies to ensure compliance with the rules were discussed, including regular monitoring and communication with students.
- The committee also reviewed the disciplinary actions taken during the sessional period, including verbal warnings, written warnings, and other measures as per the established protocol. The effectiveness of these actions in maintaining discipline and fostering a positive learning environment was assessed.
- Additionally, the committee discussed the need for ongoing training and development for committee members to enhance their skills in handling disciplinary issues effectively. Plans for future awareness campaigns and

initiatives to promote a culture of discipline and respect within the degree section were also outlined.

- The meeting concluded with the chair expressing gratitude to all members for their dedication and commitment to upholding discipline within the college. The committee agreed to reconvene for regular meetings to ensure the continued enforcement of discipline rules and the promotion of a harmonious academic atmosphere.

  
COORDINATOR

**PRINCIPAL**  
Principal  
SRI KRISHNA INSTITUTE OF MANAGEMENT & ACADEMY  
2D/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow



# **SRI KRISHNA DUTT ACADEMY**

Recognized by NCTE & Affiliated to University of Lucknow

**2DHS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596**

Committee: Discipline

Academic Session: 2018-19

Date: 11<sup>th</sup> July, 2018

Time: 3:00 pm

Venue: Administrative Office

## **Attendees**

1. Mr. Puroshottam Rai, Coordinator
2. Mr. Krishna Kumar, Member
3. Dr. Harendra Kumar Maurya, Member
4. Dr. Jaya Sharma, Member

## **Introduction and Welcome**

The meeting was called to order by Dr. Nahar Singh, Principal and the Chairperson of the Discipline Committee. The purpose of the meeting was to discuss the objectives and responsibilities of the Discipline Committee and to review the rules and regulations for students.

## **Review of Objectives and Responsibilities**

The committee reviewed the objectives and responsibilities of the Discipline Committee, which include framing policies to maintain discipline, solving student-related problems, making students aware of discipline rules and regulations, and taking disciplinary action against misconduct. The committee discussed the importance of maintaining a conducive academic environment and ensuring that all students are aware of the rules and regulations.

## **Review of Rules and Regulations**

The committee reviewed the rules and regulations for students, including wearing college uniform and ID cards, attending classes regularly, avoiding physical or verbal confrontation, prohibiting cell phone usage during college hours, and maintaining a no-smoking, no-tobacco, no-alcohol zone in the campus. The committee discussed the need for consistent enforcement of these rules and regulations across all levels of the college.

## **Discussion of Discipline Issues**

The committee discussed specific disciplinary issues or concerns, if any, and decided to take appropriate action as per the college policy. The committee emphasized the importance of maintaining a fair and consistent approach to discipline and ensuring that all students are treated equally.



## Action Items

1. Review and refine the rules and regulations for students.
2. Develop a plan for consistent enforcement of discipline rules and regulations.
3. Address specific disciplinary issues or concerns.

## Conclusion

The meeting concluded with the chair thanking all the members for their active participation and emphasizing the need for collective efforts to maintain discipline in the college.

## Signatures

Dr. Nahar Singh  
Chairperson, Discipline Committee



Principal  
SRI KRISHNA DUTT ACADEMY  
20/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow

Mr. Puroshottam Rai,  
Coordinator, Discipline Committee



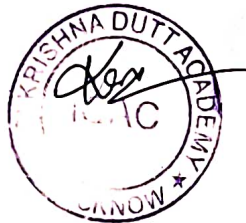
Mr. Krishna Kumar,  
Member, Discipline Committee



Dr. Harendra Kumar Maurya,  
Member, Discipline Committee



Dr. Jaya Sharma,  
Member, Discipline Committee



Principal  
SRI KRISHNA DUTT ACADEMY  
20/HS-1, Vrindavan Yojna  
Raibareilly Road, Lucknow